

Summary of Constituency Office Expense Receipts

Fiscal 2023/2024

Period: Quarter 3 - Oct. 1, 2023 to Dec. 31, 2023

Member Name: Routley, Doug

Expense Category: **Special Events and Protocol**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$587.50
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$225.55</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$813.05</u></u>

Note 1 This amount represents the Q2 ending balance reported on the Q2 CO disclosure report for this expense category for the period from **Apr. 1, 2023** to **Sep. 30, 2023**

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from **Oct. 1, 2023** to **Dec. 31, 2023**

Note 3 This amount represents the sum of the Q2 ending balance plus the Q3 scanned receipts total above. This amount also equals the Q3 disclosure report for the period from **Apr. 1, 2023** to **Dec. 31, 2023**

Note 4 This disclosure expense category consists of the following accounts:

- 3470 Hosting Events
- 3471 Attending Events
- 3472 Protocol
- 3473 Meals/Hospitality for the Public
-
-
-

MERCHANT COPY

Old Town Bakery

510 1st Ave.
Ladysmith, B.C.
www.oldtownbakery.ca
GST# [REDACTED]

Dec 01, 2023 [REDACTED]
Server Supervisor
Transaction # 355440 Station # 1

Qty	Description	Price
1	Gift Card Open #04342	\$20.00
1	Gift Card Open #04271	\$20.00
1	Gift Card Open #04272	\$20.00
1	Gift Card Open #04273	\$20.00
1	Gift Card Open #04274	\$20.00
Total		\$100.00
Sale Total		\$100.00

Please Pay This Amount
Total Due \$100.00

OLD TOWN BAKERY LTD
BOX 996
LADYSMITH, BC. V9G 1A7
250-245-2531

SALE

REF#: 00000026

Batch #: 695
12/01/23 [REDACTED]
APPR CODE: 01776F
Trace: 26
VISA
***** [REDACTED]

Proximity
/

AMOUNT \$100.00

APPROVED

VISA CREDIT
AID: A0000000031010
TTQ 32 A0 40 00

THANK YOU / MERCI

CUSTOMER COPY



Order #: ccb234

Result: a
Order Date: 2023-11-15
Time: [REDACTED]
Authorization 08749F
Sequence Number: 676124-0_365
Reference Number: Moneris
Card Name: VISA
Order #: ccb234
Type: Sale
Receipt Line: 6/1/2024 [REDACTED]
Preferred Store Location: #116

Client Information:

[REDACTED]

Billing Address:

[REDACTED]

Store Pickup Location:

S116 Nanaimo Island Hwy
2000 Island Hwy.N.
Nanaimo, BC
V9S 5W3, Canada
250-751-7771

Order Details

Qty	Product/Sku	Delivery	Unit Price	Price	Taxes
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	OL 5X7 FOLDED GLOSS 6 PK 400030376876		\$10.99	\$10.99	
1	OL 5X7 FOLDED GLOSS 6 PK 400030376876		\$10.99	\$10.99	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	OL 5X7 PREM FELT ENV 1-24 400030377354		\$0.59	\$0.59	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	OL 5X7 FOLDED GLOSS 6 PK 400030376876		\$10.99	\$10.99	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
1	5x7 folded, glossy finish, 1-24 cards 400012467875		\$2.09	\$2.09	
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1	5x7 folded, glossy finish, 1-24 cards 400012467875	\$2.09	\$2.09
1	OL 5X7 FOLDED GLOSS 6 PK 400030376876	\$10.99	\$10.99
1	OL 5X7 FOLDED GLOSS 6 PK 400030376876	\$10.99	\$10.99
1	5x7 folded, glossy finish, 1-24 cards 400012467875	\$2.09	\$2.09
1	OL 5X7 FOLDED GLOSS 6 PK 400030376876	\$10.99	\$10.99
Spend \$100, save \$20 on print solutions			\$20.00
1	5x7 folded, glossy finish, 1-24 cards 400012467875	\$2.09	\$2.09
1	5x7 folded, glossy finish, 1-24 cards 400012467875	\$2.09	\$2.09
1	5x7 folded, glossy finish, 1-24 cards 400012467875	\$2.09	\$2.09
1	5x7 folded, glossy finish, 1-24 cards 400012467875	\$2.09	\$2.09
1	5x7 folded, glossy finish, 1-24 cards 400012467875	\$2.09	\$2.09

All prices listed here are in CAD Dollars	Subtotal:	\$126.24
GST/HST No. [REDACTED]	GST/HST:	\$4.31
	PST:	\$6.04
	Total:	\$96.59

Note: Provincial and Federal taxes are calculated based on the 'ship to' and/or 'pickup location' for each product. Pricing may vary per geographic region.

Standard Turnaround Times

Allow 5-7 Business Days (Monday-Friday) for delivery or pick-up in store for all products, except for:

- Allow 1-3 business days for pick-up in store on: Standard Document Printing.
- Allow 7-10 business days for delivery or pick-up in store on: Photo gifts and canvas prints.
- Allow 15-22 business days for delivery or pick-up in-store only on: Custom cheques and Forms.

Delivery to Home or Office

Turnaround time for standard shipping is 5-7 business days (Monday to Friday). Express shipping is 2-3 business days (Monday-Friday). Foam core mounted products are pick-up in-store only. Allow 12-18 business days for Express Delivery on Custom cheques and Forms. **Turnaround times may vary by product and location.**

Same-Day Products

Same-Day orders must be placed before > 12:00 noon (local time) to ensure same-day pick-up by 6pm. All orders placed after 12:00 noon will be available for pick-up the next business day by 6pm.

Thank-you for shopping with STAPLES! For all your print and marketing needs, think STAPLES 1st!

FOR CUSTOMER SERVICE CALL 1-866-632-9591
OR EMAIL TO staplescopyandprintonlinesupport@staples.ca

DOLLARAMA

609 Bruce Ave
Nanaimo BC V9R 3Y6
(250) 740-5743
GST [REDACTED]

XMAS-GIFT BAG	667888171057	2.00	FP
XMAS-GIFT BAG	667888171057	2.00	FP
XMAS-GIFT BAG	667888171057	2.00	FP
XMAS-GIFT BAG	667888171057	2.00	FP
XMAS-GIFT BAG	667888171057	2.00	FP
XMAS-GIFT BAG	667888171064	2.25	FP
XMAS-GIFT BAG	667888171064	2.25	FP
PEPPER MINT PATIES	667888176519	3.25	F
CANDY	667888174935	3.75	F
COFFEE DRINK	069000147702	2.75	F
Deposit	10010	0.10	
CRF	20013	0.13	F
SMALL ECO BAG	1062	2.00	FP
SUBTOTAL		\$26.48	
GST 5%		\$1.32	
PST 7%		\$1.16	
TOTAL		\$28.96	
DEBIT		\$28.96	

TRANSACTION RECORD

TYPE: PURCHASE

ACCT: FLASH DEFAULT

AMOUNT: \$ 28.96

Card Type: Interac

CARD NUMBER: *****[REDACTED]
DATE/TIME: 23/11/27 [REDACTED]
REFERENCE #: 66353592 0010019130 H
AUTHOR #: 135893
INVOICE NUMBER: 4902

Interac
A0000002771010
8080008000

00/001 APPROVED - THANK YOU

-- IMPORTANT --

Retain This Copy For Your Records

*** CUSTOMER COPY ***

Summary of Constituency Office Expense Receipts

Fiscal 2023/2024

Period: Quarter 3 - Oct. 1, 2023 to Dec. 31, 2023

Member Name: Routley, Doug

Expense Category: **Communications and Advertising**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$7,864.82
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$2,100.40</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$9,965.22</u></u>

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Note 3 This amount represents the sum of the Q2 ending balance plus the Q3 scanned receipts total above. This amount also equals the Q3 disclosure report for the period from **Apr. 1, 2023 to Dec. 31, 2023**

Note 4 This disclosure expense category consists of the following accounts:

- 3475 Advertising
- 3476 Subscriptions/Memberships
- 3477 Website Maintenance/Design
-
-
-
-

Bill To

Doug Routley MLA
 ATTN: Accounts Payable
 PO Box 269
 Ladysmith, BC V9G 1A2

Invoice Summary

Account No.	██████████
Invoice Date	9/30/2023
Amount Due	\$ 284.96
Payment Terms	Net 30 Days
GST REGISTRATION No.	██████████

Advertiser

Doug Routley MLA
 Brand Name: Doug Routley MLA
 Account No: ██████████
 PO Box 269
 Ladysmith, BC V9G 1A2

Billing Summary

Purchase Order #	_____	Campaign Net Amount	\$ 271.40
Ordered By	_____	Tax Amount: GST	\$ 13.56
Campaign Number	8694	Payments Applied	\$ 0.00
Description	Bi Weekly Ad	Payment Due Amount	\$ 284.96
Marketing Campaign	_____		
Sales Rep	██████████		

Comments

If you are on automatic credit card your total amount due will be charged on October 06, 2023.

Finance charge on accounts over 30 days is 2% monthly (24% annual) † Invoice/Statement shall be deemed correct unless advised in writing within 30 days of billing date.
 We warrant that the information shown on this invoice correctly describes the advertisement that was inserted in the edition of the publication specified.

----- PLEASE DETACH AND RETURN STUB WITH YOUR PAYMENT REMITTANCE -----

Account Number:	██████████
Invoice Number:	BPI36263
Invoice Date:	9/30/2023
Payment Due:	\$ 284.96

REMIT TO:

Black Press Group Ltd.
 212 - 15288 54A Ave.
 Surrey, B.C. V3S 6T4

BILL TO:

Doug Routley MLA
 PO Box 269
 Ladysmith, BC V9G 1A2

To set up a pre-authorized withdrawal from your bank account: please call 1-877-851-4540 or e-mail Credit Support at: credit.support@blackpress.ca. For general Customer Service Inquiries: 1-866-850-4463 or e-mail: ar@blackpress.ca. Access your invoices, tearsheets, make payments, or send us a message through our 24/7 customer portal at: <https://bpm.navjgahub.com/Portal/Client/BPM/login.aspx>



Black Press Media

Leading the future of community media

Invoice Number:

BPI36263

Invoice Date:

9/30/2023

Print Line Items

Product Name	Start Date	End Date	Description	Section	Ad Size	Actual Quantity	Price Per Insertion
Chemainus Valley Courier - Display ROP	9/7/2023	9/7/2023	Weekly e-newsletter	General	3 Columns x 3 Inches	9.00	\$ 67.85
Click Here For Tearsheet						<i>Tax Amount</i>	\$ 3.39
Ladysmith Chronicle - Display ROP	9/14/2023	9/14/2023	Weekly e-newsletter	General	3 Columns x 3 Inches	9.00	\$ 67.85
Click Here For Tearsheet						<i>Tax Amount</i>	\$ 3.39
Chemainus Valley Courier - Display ROP	9/21/2023	9/21/2023	Weekly e-newsletter	General	3 Columns x 3 Inches	9.00	\$ 67.85
Click Here For Tearsheet						<i>Tax Amount</i>	\$ 3.39
Ladysmith Chronicle - Display ROP	9/28/2023	9/28/2023	Weekly e-newsletter	General	3 Columns x 3 Inches	9.00	\$ 67.85
Click Here For Tearsheet						<i>Tax Amount</i>	\$ 3.39



TAKE 5 Print & Digital Media

PO Box 59
 #203 - 622 First Avenue
 Ladysmith, BC V9G 1A1
 (250) 245-7015
 www.take5.ca

INVOICE

Invoice No.: 73685
 Date: 10/03/2023
 Ship Date:
 Page: 1
 Re: Order No.

Sold to:

Doug Routley, MLA Nanaimo-North Cowichan
 [Redacted]
 P.O. Box 269
 #1 - 16 High Street
 Ladysmith, BC V9G 1A2

Ship to:

Doug Routley, MLA Nanaimo-North Cowichan
 [Redacted]
 P.O. Box 269
 #1 - 16 High Street
 Ladysmith, BC V9G 1A2

Business No.: [Redacted]

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
6-D	Each	1	1/6 Page - Eleven X annual rate	G	185.00	185.00
11-F	Each	1	1/6th Page Colour October 2023 Issue	G	95.00	95.00
			G - GST @ 5%			14.00
			GST			

TAKE 5 Print & Digital Media GST: [Redacted]

Shipped By:	Tracking Number:	Total Amount	294.00
Comment:	Credit card payments can be called in to the office 250-245-7015.	Amount Paid	0.00
Sold By:		Amount Owing	294.00

Gabriola Sounder Media Inc.

Box 62

Gabriola BC V0R 1X0

250-247-9337

██████████@soundernews.com

www.soundernews.com

Business Number ██████████



INVOICE

BILL TO

Doug Routley MLA
Unit 112 50 Tenth Street
Nanaimo B.C. V9R6L1

INVOICE # 40467

DATE 09/13/2023

DUE DATE 09/28/2023

TERMS 0% 0 Net 15

ACTIVITY	QTY	RATE	AMOUNT
Local:Advertising -Local September 13 and 27 2x3 colour advertising keep up to date with provincial and local announcements	2	81.60	163.20

SUBTOTAL	163.20
GST @ 5%	8.16
TOTAL	171.36
BALANCE DUE	\$171.36

Mailchimp Receipt

MC14897496

Issued to

██████████
Doug Routley MLA
██████████@leg.bc.ca
Office phone: ██████████
██████████
██████████ British Columbia
██████████
Canada

Issued by

Mailchimp
c/o The Rocket Science
Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: ██████████ (Canadian
Business ID) ██████████
(PST ID)

Details

Order # MC14897496
Date Paid: October 02, 2023
01:35 AM Vancouver

Billing statement

Essentials plan
2,500 contacts

CA\$53.95

Tax	CA\$0.00
State Sales/Use	

Tax	CA\$3.78
PST	
Tax Rate: 7%	

Tax	CA\$2.70
GST	
Tax Rate: 5%	

Paid via Visa ending in [REDACTED] which expires

CA\$60.44

[REDACTED]
on October 02, 2023

Balance as of October 02, 2023

CA\$0.00

If a refund is required, it will be issued in the purchase currency for the amount of the original charge. Tax was applied to this purchase.

Exchanged from \$44.25 at rate 1.36593.

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[Looking for our United States Residency Certificate?](#)



Adobe Inc.
345 Park Ave
San Jose, CA 95110

ORIGINAL

Invoice Information

Invoice Number	2550889594
Invoice Date	12-SEP-2023
Payment Terms	Credit Card
Purchase Order	ADB157113045
Order Number	7035376578
Customer Number	[REDACTED]
Currency	CAD

Adobe GST ID: [REDACTED]
Adobe PST ID: [REDACTED]

Bill To

[REDACTED]
[REDACTED]
BC
CANADA

INVOICE

Item Details

Service Term: 12-SEP-2023 to 11-OCT-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65183563	Illustrator	1	EA	27,99	27,99	12.00%	3,36	31,35

Invoice Total

NET AMOUNT(CAD)	27.99
TAXES (SEE DETAILS FOR RATES)	3.36
GST(CAD)	1.40
PST(CAD)	1.96
GRAND TOTAL(CAD)	31.35

Comments:

GST

Billing Contact

[REDACTED]

Thank you for your business!



Adobe Inc.
345 Park Ave
San Jose, CA 95110

ORIGINAL

Invoice Information

Invoice Number	2559316124
Invoice Date	22-SEP-2023
Payment Terms	Credit Card
Purchase Order	ADB158168297
Order Number	7036285695
Customer Number	[REDACTED]
Currency	CAD

Adobe GST ID: [REDACTED]
Adobe PST ID: [REDACTED]

Bill To

[REDACTED]
[REDACTED]
BC
CANADA

INVOICE

Item Details

Service Term: 22-SEP-2023 to 21-OCT-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65319461	Photography plan (20GB)	1	EA	12.99	12.99	12.00%	1.56	14.55

Invoice Total

NET AMOUNT(CAD)	12.99
TAXES (SEE DETAILS FOR RATES)	1.56
GST(CAD)	0.65
PST(CAD)	0.91

GRAND TOTAL(CAD) 14.55

Comments:

GST

Billing Contact

[REDACTED]

Thank you for your business!

Mailchimp Receipt

MC15200624

Issued to

[REDACTED]
Doug Routley MLA
[REDACTED]
Office phone: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
Canada

Issued by

Mailchimp
c/o The Rocket Science
Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: [REDACTED] (Canadian
Business ID) [REDACTED]
(PST ID)

Details

Order # MC15200624
Date Paid: November 02,
2023 04:11 AM Vancouver

Billing statement

Essentials plan
2,500 contacts

CA\$55.19

Tax	CA\$0.00
State Sales/Use	

Tax	CA\$3.87
PST	
Tax Rate: 7%	

Tax	CA\$2.77
GST	
Tax Rate: 5%	

Paid via Visa ending in [REDACTED] which expires

CA\$61.83

[REDACTED]

on November 02, 2023

Balance as of November 02, 2023

CA\$0.00

If a refund is required, it will be issued in the purchase currency for the amount of the original charge. Tax was applied to this purchase.

Exchanged from \$44.25 at rate 1.39718.

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[Looking for our United States Residency Certificate?](#)



Adobe Inc.
345 Park Ave
San Jose, CA 95110

ORIGINAL

Invoice Information

Invoice Number	2585032025
Invoice Date	22-OCT-2023
Payment Terms	Credit Card
Purchase Order	ADB158168297
Order Number	7036285695
Customer Number	[REDACTED]
Currency	CAD

Adobe GST ID: [REDACTED]
Adobe PST ID: [REDACTED]

Bill To

[REDACTED]
[REDACTED]
[REDACTED]
CANADA

INVOICE

Item Details

Service Term: 22-OCT-2023 to 21-NOV-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65319461	Photography plan (20GB)	1	EA	12.99	12.99	12.00%	1.56	14.55

Invoice Total

NET AMOUNT(CAD)	12.99
TAXES (SEE DETAILS FOR RATES)	1.56
GST(CAD)	0.65
PST(CAD)	0.91
GRAND TOTAL(CAD)	14.55

Comments:

GST

Billing Contact

[REDACTED]

Thank you for your business!



Adobe Inc.
345 Park Ave
San Jose, CA 95110

ORIGINAL

Invoice Information

Invoice Number	2576662787
Invoice Date	12-OCT-2023
Payment Terms	Credit Card
Purchase Order	ADB157113045
Order Number	7035376578
Customer Number	[REDACTED]
Currency	CAD

Adobe GST ID: [REDACTED]
Adobe PST ID: [REDACTED]

Bill To

[REDACTED]
[REDACTED]
[REDACTED]
CANADA

INVOICE

Item Details

Service Term: 12-OCT-2023 to 11-NOV-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65183563	Illustrator	1	EA	27.99	27.99	12.00%	3.36	31.35

Invoice Total

NET AMOUNT(CAD)	27.99
TAXES (SEE DETAILS FOR RATES)	3.36
GST(CAD)	1.40
PST(CAD)	1.96

GRAND TOTAL(CAD) 31.35

Comments:

GST

Billing Contact

[REDACTED]

Thank you for your business!

Gabriola Sounder Media Inc.

Box 62

Gabriola BC V0R 1X0

250-247-9337

██████████@soundernews.com

www.soundernews.com

Business Number ██████████



INVOICE

BILL TO

Doug Routley MLA

Unit 112 50 Tenth Street

Nanaimo B.C. V9R6L1

INVOICE # 40591

DATE 10/11/2023

DUE DATE 10/26/2023

TERMS 0% 0 Net 15

ACTIVITY	QTY	RATE	AMOUNT
Local:Advertising -Local October 11, 25 2x3 colour advertising not seeking re-election announcement	2	81.60	163.20

SUBTOTAL	163.20
GST @ 5%	8.16
TOTAL	171.36
BALANCE DUE	\$171.36



From **Affinity Bridge Consulting Ltd.**
Support: support@affinitybridge.com

1350 Burrard Street, Suite #393
Vancouver, BC V6Z 0C2
Canada

Invoice ID **8272**
Issue Date 2023/10/01
Due Date 2023/10/31 (Net 30)
Summary Quarterly retainer for WordPress CMS, Plugin and Security Updates for NDP MLA's

Invoice For **BC New Democrat Government Caucus**
Room 201, Parliament Buildings
Victoria, B.C.
V8V 1X4

Item Type	Description	Quantity	Unit Price	Amount
Service	CMS maintenance for MLA websites. Billed at \$75/quarter for each site: ✓ Mable Elmore	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ David Eby	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ George Heyman	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Selina Robinson	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Jennifer Rice	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Mike Farnworth	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Doug Routley	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Spencer Chandra Herbert	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ John Horgan Ravi Parmar	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Bruce Ralston	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Harry Bains	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Raj Chouhan	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Bowinn Ma	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Melanie Mark Joan Phillip	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Rob Fleming	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Katrine Conroy	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Garry Begg	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Jagrup Brar	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ George Chow	1.00	\$75.00 CAD	\$75.00 CAD

Service	✓ Rick Glumac	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Janet Routledge	1.00	\$75.00 CAD	\$75.00 CAD
Service	✓ Mitzi Dean	1.00	\$75.00 CAD	\$75.00 CAD
Product	✓ Anne Kang	1.00	\$75.00 CAD	\$75.00 CAD

MLA SHARE \$78.75

Subtotal **\$1,725.00 CAD**
 GST (5%) **\$86.25 CAD**

Amount Due \$1,811.25 CAD
 Pay online

Notes

For payments under \$5,000, credit card is preferred.

Please make all cheques payable to Affinity Bridge Consulting Ltd.

GST # [REDACTED]

Remittance Advices - please send to [REDACTED]@affinitybridge.com

Preferred Payment Method for Vancity Members

Vancity Direct Transfer - Relationship # [REDACTED]

EFT Account - [REDACTED] Transit - [REDACTED] Institution [REDACTED]

For US Wire instructions, please contact us.

Invoices are deemed accepted and approved if not disputed within 5 business days.



INVOICE

P.O. Box 387
476 South Road
Gabriola BC, V0R 1X0

INVOICE # 013

DATE: Nov. 29th, 2023

To:
Doug Routley
16 High Street
Ladysmith, BC

DESCRIPTION	AMOUNT
1/2 Page Ad in the 2024 Isle of The Arts Brochure \$250- Less 20 % discount = \$50- Payment Due January 4th 2024	\$200.00
1/2 Page Ad in the 2024 Cultivate Brochure \$350- Less 20 % discount = \$70- Payment Due January 4th 2024	\$280.00
1/2 Page Ad in the 2024 Studio Tour Brochure \$450- Less 20 % discount = \$50- Payment due January 4th 2024	\$360.00
Amount Total	\$840.00

Please make cheque payable to: **Gabriola Arts Council**
or send an e-transfer to: info@artsgabriola.ca
Please if you are sending by e-transfer include "for GAC Brochures" in the notes.

Thank you! We appreciate your support!

If you have any questions concerning this invoice, or would like to discuss a payment plan, please contact [REDACTED] at [REDACTED].com or call 250-247-9756

Gabriola Arts Council

PO Box 387 | Gabriola Island | V0R 1X0

250-247-7409 | info@artsgabriola.ca | artsgabriola.ca | theartsongabriola.ca

Charitable BN/Registration #: [REDACTED]



Adobe Inc.
345 Park Ave
San Jose, CA 95110

ORIGINAL

Invoice Information

Invoice Number	2610976329
Invoice Date	22-NOV-2023
Payment Terms	Credit Card
Purchase Order	ADB158168297
Order Number	7036285695
Customer Number	[REDACTED]
Currency	CAD

Adobe GST ID: [REDACTED]
Adobe PST ID: [REDACTED]

Bill To

[REDACTED]
CANADA

INVOICE

Item Details

Service Term: 22-NOV-2023 to 21-DEC-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65319461	Photography plan (20GB)	1	EA	12.99	12.99	12.00%	1.56	14.55

Invoice Total

NET AMOUNT(CAD)	12.99
TAXES (SEE DETAILS FOR RATES)	1.56
GST(CAD)	0.65
PST(CAD)	0.91

GRAND TOTAL(CAD) 14.55

Comments:

GST

Billing Contact

[REDACTED]

Thank you for your business!



Adobe Inc.
345 Park Ave
San Jose, CA 95110

ORIGINAL

Invoice Information

Invoice Number	2602339636
Invoice Date	12-NOV-2023
Payment Terms	Credit Card
Purchase Order	ADB157113045
Order Number	7035376578
Customer Number	[REDACTED]
Currency	CAD

Adobe GST ID: [REDACTED]
Adobe PST ID: [REDACTED]

Bill To



CANADA

INVOICE

Item Details

Service Term: 12-NOV-2023 to 11-DEC-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65183563	Illustrator	1	EA	27.99	27.99	12.00%	3.36	31.35

Invoice Total

NET AMOUNT(CAD)	27.99
TAXES (SEE DETAILS FOR RATES)	3.36
GST(CAD)	1.40
PST(CAD)	1.96

GRAND TOTAL(CAD) 31.35

Comments:

GST

Billing Contact



Thank you for your business!

Summary of Constituency Office Expense Receipts

Fiscal 2023/2024

Period: Quarter 3 - Oct. 1, 2023 to Dec. 31, 2023

Member Name: Routley, Doug

Expense Category: Office Supplies

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$0.00
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$230.63</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$230.63</u></u>

Note 1 This amount represents the Q2 ending balance reported on the Q2 CO disclosure report for this expense category for the period from **Apr. 1, 2023 to Sep. 30, 2023**

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from **Oct. 1, 2023 to Dec. 31, 2023**

Note 3 This amount represents the sum of the Q2 ending balance plus the Q3 scanned receipts total above. This amount also equals the Q3 disclosure report for the period from **Apr. 1, 2023 to Dec. 31, 2023**

Note 4 This disclosure expense category consists of the following accounts:
3480 Courier/Postage
3481 Office Supplies
3482 Office Equipment/Furniture (non-furniture allowance)
-
-
-
-

RECORDXPRESS


Safeguarding Canada's Information Journey

Invoice

CANADA - BRITISH COLUMBIA

RecordXpress, a division of StorageVault Canada Inc
50 Ottawa St. S.
Kitchener, ON N2G 3S7
877-581-5357
416-849-5991
AR@recordxpress.ca

Doug Routley - IDSS
Attn: Doug Routley
Box 269 1-16 High St
Ladysmith, BC V9G 1A2

Date: 09/14/2023
Invoice #: 1107328
Customer #: 
PO #: No Service Fee
Terms: NET 30
Total Amount Due:



67.00

Total Enclosed:

--

Account Balance:

\$ 67.00

SERVICE DESCRIPTION	RATE	QUANTITY	TAX	FEE
SERVICES				
Service 36 Inch Executive Console	\$ 56.9733	1.00	Y	\$ 56.9700
Recycling/Environmental Fee - 36 Inch Console	\$ 6.8392	1.00	Y	\$ 6.8400
SUB-TOTAL				\$ 63.81
TAX				\$ 3.19
QST #				
GST #				
INVOICE TOTAL				\$ 67.00



Country Grocer Ladysmith
You'll Feel Like Family
1020 1st Ave
Ladysmith, B.C. V0C 1A5
GST# [REDACTED]

Cashier: [REDACTED]

ISL FARMS 18% TABLE CREAM	5.59	A
ONE ORG DECAF COFFEE	9.97	A
ONE ORG FRENCH ROAST COFFEE	9.97	A

SUBTOTAL	25.53
TOTAL	25.53
DEBIT CARD	25.53
CASH BACK	0.00

Item Count 3

Thank You For Shopping At Country Grocer
"Proud To Be Part Of Your Community"
Telephone# (250) 245-3221

Date	Time	Lane	Clerk	Trans #
10/18/23	[REDACTED]	2	73	77

Country Grocer
1020 1st Ave
Ladysmith, B.C.

Oct 18 2023 [REDACTED]

TRANSACTION RECORD

Card : ***** [REDACTED]
A000002771010
Card Type : DP (Interac)
Interac
Trans Type : PURCHASE
Card Entry : RF
Auth # : 368243
Sequence # : 001001010
Date : 10-18-2023
Time : [REDACTED]
Amount : \$25.53

00 APPROVED - THANK YOU

Retain this copy for your
records
*** CUSTOMER COPY ***

Lane 2 Clerk 73 Trans 77

Canada Post/Postes Canada

LADYSMITH STN MAIN

610 FIRST AVE

LADYSMITH, BC V9G 1A0

GST/TPS: [REDACTED]

2023/12/01
CC643750

W/G 2

G/S 5 @ \$9.20 \$46.00
P2023 KING BKLT 10/P2023 ROI CARN 10

G/S 3 @ \$92.00 \$276.00
P2020 COIL OF 100/P2020 ROUEAU 100

SUBL/SOUS-TOTAL \$322.00
GST/TPS \$16.10
TOTAL \$338.10

MasterCard \$338.10

Receipt required for all eligible returns.
Reçu requis pour tous les retours
éligibles

Summary of Constituency Office Expense Receipts

Fiscal 2023/2024

Period: Quarter 3 - Oct. 1, 2023 to Dec. 31, 2023

Member Name: Routley, Doug

Expense Category: **Travel**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$362.81
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u>\$245.34</u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$608.15</u></u>

Note 1 This amount represents the Q2 ending balance reported on the Q2 CO disclosure report for this expense category for the period from **Apr. 1, 2023 to Sep. 30, 2023**

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from **Oct. 1, 2023 to Dec. 31, 2023**

Note 3 This amount represents the sum of the Q2 ending balance plus the Q3 scanned receipts total above. This amount also equals the Q3 disclosure report for the period from **Apr. 1, 2023 to Dec. 31, 2023**

Note 4 This disclosure expense category consists of the following accounts:

- 3485 In-Constituency Staff Travel
- 3486 Out-of-Constituency Staff Travel
-
-
-
-
-

Summary of Constituency Office Expense Receipts

Fiscal 2023/2024

Period: Quarter 3 - Oct. 1, 2023 to Dec. 31, 2023

Member Name: Routley, Doug

Expense Category: **Other Office Expenses**

	<u>Note</u>	<u>Amount</u>
Cumulative Balance at End of Prior Reporting Period:	Note 1	\$201.00
Add: Total Amount of Receipts for Current Reporting Period:	Note 2	<u> </u>
Balance at End of Current Reporting Period:	Note 3	<u><u>\$201.00</u></u>

Note 1 This amount represents the Q2 ending balance reported on the Q2 CO disclosure report for this expense category for the period from **Apr. 1, 2023 to Sep. 30, 2023**

Note 2 This amount represents the total amount of receipts recorded for this disclosure expense category in the current reporting period from **Oct. 1, 2023 to Dec. 31, 2023**

Note 3 This amount represents the sum of the Q2 ending balance plus the Q3 scanned receipts total above. This amount also equals the Q3 disclosure report for the period from **Apr. 1, 2023 to Dec. 31, 2023**

Note 4 This disclosure expense category consists of the following accounts:

- 3490 Miscellaneous Expenses/Liscenses
- 3491 Consultants/Contractors
- 3492 Janitorial/Repairs/Maintenance
- 3493 Security
- 3494 Utilities
- 3495 Cell Phone/Cable
- 3496 Meals/Hospitality fo Staff Members