



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 40823
MLA Name: Routledge, Janet VM150127 **Claim Date:** April 08, 2018
Constituency: Burnaby North
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: Constituency **Travel To:** Capital/Return
Trip Details:



Date	Expenses	Amount
April 08, 2018	8(km)	\$4.32
April 12, 2018	8(km)	\$4.32
April 08, 2018	Airfare	\$241.50 ✓
April 08, 2018	Dinner Only - Victoria	\$36.00
April 09, 2018	MLA Per Diem - Victoria	\$61.00
April 10, 2018	MLA Per Diem - Victoria	\$61.00
April 11, 2018	Breakfast & Lunch Only-Victoria	\$39.50
April 12, 2018	Airfare	\$241.50 ✓
April 12, 2018	MLA Per Diem - Victoria	\$61.00

Total Payable \$750.14

Date 12 Apr 2018

Signature [REDACTED]

Routledge, Janet VM150127
certified that the amount to be paid is correct, and is in accordance with appropriate statute or other authority for payment

ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
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[REDACTED]

Date APR 17 2018

Signature [REDACTED]

Spent Signature

From: passengerservices@helijet.com
Sent: Monday, December 04, 2017 10:37 AM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name Janet Routledge
	Company Ndp Caucus

Booking [REDACTED]	
Sunday, April 8, 2018	Invoice #237412
[REDACTED] Vancouver Harbour	FARE-QT private fare \$230.00
[REDACTED] Victoria Harbour	+ GST \$11.50
35 minutes	Billing \$230.00
Confirmed	Taxes \$11.50
	Grand Total \$241.50
1 Passengers - Off-Peak	Weekend and Off Peak Fares
Janet Routledge, Female	
Corp Account Manager: [REDACTED]	
Add to Calendar	

Booking

Thursday, April 12, 2018

Victoria Harbour
Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Janet Routledge, Female

Corp Account Manager:

[Add to Calendar](#)

Invoice #237413

FARE-QT private fare \$230.00

+ GST \$11.50

Billing \$230.00

Taxes \$11.50

Grand Total \$241.50

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 40833
MLA Name: Routledge, Janet VM150127 **Claim Date:** March 09, 2018
Constituency: Burnaby North
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: Victoria/GVRD **Travel To:** Victoria/GVRD
Trip Details:



Date	Expenses	Amount
March 09, 2018	16(km)	\$8.48
March 09, 2018	Parking	\$10.00 ✓
March 20, 2018	Taxi	\$10.00 ✓
March 21, 2018	Taxi	\$11.50 ✓

Total Payable \$39.98

Date 12 Apr 2018

Signature [REDACTED]

Routledge, Janet VM150127
*certified that the amount to be paid is correct, and is in accordance
 with appropriate statute or other authority for payment*

ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
[REDACTED]			

Date APR 17 2018

Signature [REDACTED]

Spent Signature

LEAF BREAKFAST

RECEIPT
Advanced Parking

Stall # 85

Expiration Date/Time

MAR 09, 2018

Purchase Date/Time: [REDACTED] Mar 09, 2018
Total Due: \$10.00 Rate: \$10.00 - Early Bird
Total Paid: \$10.00 Payment Type: Card
Ticket #: 00093972
S/N #: 500013311084
Setting: [REDACTED]
Mach Name: [REDACTED]

#***** [REDACTED] Visa

Auth #: 075121

Your Receipt,
Thank You!
www.advancedparking.com

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
932231789310
GH2185240078

**** PURCHASE ****

03-20-2018
Acct # ***** [REDACTED] RF
Exp Date **/** Card Type AM
Name: VALUED CUSTOMER
A000000025010801
AMERICAN EXPRESS

Operator: 078
Trace # 4810
Inv. # 857
Auth # 869155 RRRN 001977008

Purchase \$8.30
Tip \$1.70
Total \$10.00

(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
932231789310
GH2185240050

**** PURCHASE ****

03-21-2018
Acct # ***** [REDACTED] C
Exp Date **/** Card Type AM
Name: JANET ROUTLEDGE
A90000005010801
AMERICAN EXPRESS

Operator: 050
Trace # 1712
Inv. # 837
Auth # 802895 RRRN 001909002

Purchase \$9.50
Tip \$2.00
Total \$11.50

(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 40897
MLA Name: Routledge, Janet VM150127 **Claim Date:** April 15, 2018
Constituency: Burnaby North
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: Constituency **Travel To:** Capital/Return
Trip Details:



Date	Expenses	Amount
April 15, 2018	8(km)	\$4.32
April 19, 2018	8(km)	\$4.32
April 15, 2018	Airfare	\$241.50
April 15, 2018	Dinner Only - Victoria	\$36.00
April 16, 2018	Breakfast and Dinner Only-Victoria	\$48.50
April 17, 2018	MLA Per Diem - Victoria	\$61.00
April 18, 2018	Breakfast and Dinner Only-Victoria	\$48.50
April 19, 2018	Airfare	\$241.50
April 19, 2018	MLA Per Diem - Victoria	\$61.00
Total Payable		\$746.64

Date 19 Apr 2018

Signature [REDACTED]
 Routledge, Janet VM150127
 certifies that the amount to be paid is correct, and is in accordance with appropriate statute or other authority for payment

ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
[REDACTED]			

Date APR 23 2018

Signature [REDACTED]
 Special Representative

From: passengerservices@helijet.com
Sent: Monday, December 04, 2017 10:39 AM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	[REDACTED]
	Name	Janet Routledge
	Company	Ndp Caucus

Booking [REDACTED]

Sunday, April 15, 2018

[REDACTED] Vancouver Harbour
[REDACTED] Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak
. Janet Routledge, Female

Corp Account Manager [REDACTED]

[Add to Calendar](#)

Invoice #237417

FARE-QT private fare \$230.00

+ GST \$11.50

Billing \$230.00

Taxes \$11.50

Grand Total \$241.50

Weekend and Off Peak Fares

Booking

Thursday, April 19, 2018

Victoria Harbour
Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Janet Routledge, Female

Corp Account Manager:

[Add to Calendar](#)

Invoice #237418

FARE-QT private fare \$230.00

+ GST \$11.50

Billing \$230.00

Taxes \$11.50

Grand Total \$241.50

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 40967
MLA Name: Routledge, Janet VM150127 **Claim Date:** April 22, 2018
Constituency: Burnaby North
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: Constituency **Travel To:** Capital
Trip Details:



Date	Expenses	Amount
April 22, 2018	8(km)	\$4.32
April 26, 2018	8(km)	\$4.32
April 22, 2018	Airfare	\$241.50 ✓
April 22, 2018	Dinner Only - Victoria	\$36.00
April 23, 2018	MLA Per Diem - Victoria	\$61.00
April 24, 2018	MLA Per Diem - Victoria	\$61.00
April 25, 2018	MLA Per Diem - Victoria	\$61.00
April 26, 2018	Airfare	\$241.50 ✓
April 26, 2018	MLA Per Diem - Victoria	\$61.00

Total Payable \$771.64

Date 26 Apr 2018

Signature

[REDACTED]
 Routledge, Janet VM150127
 certify that the amount to be paid is correct, and is in accordance
 with appropriate statute or other authority for payment

ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
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[REDACTED]

Date APR 30 2018

Signature

Special Representative

[REDACTED]

From: passengerservices@helijet.com
Sent: Monday, December 04, 2017 10:40 AM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	[REDACTED]
	Name	Janet Routledge
	Company	Ndp Caucus

Booking

Sunday, April 22, 2018

Invoice #237421

FARE-QT private fare \$230.00

+ GST \$11.50

[REDACTED] / Vancouver Harbour

[REDACTED] / Victoria Harbour

Billing \$230.00

Taxes \$11.50

35 minutes

Grand Total \$241.50

Confirmed

Weekend and Off Peak Fares

1 Passengers - Off-Peak

. Janet Routledge, Female

Corp Account Manager [REDACTED]

[Add to Calendar](#)

Booking

Thursday, April 26, 2018

Victoria Harbour
Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

. Janet Routledge, Female

Corp Account Manager

[Add to Calendar](#)

Invoice #237422

FARE-QT private fare \$230.00

+ GST \$11.50

Billing \$230.00

Taxes \$11.50

Grand Total \$241.50**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

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GST#:

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

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Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-



Members Of The Legislative Assembly Travel Claim Form

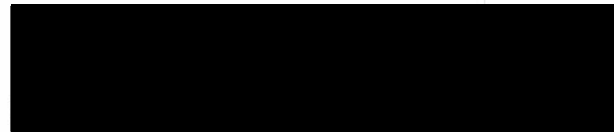
Claim Number: 41200
MLA Name: Routledge, Janet VM150127 **Claim Date:** May 27, 2018
Constituency: Burnaby North
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: Constituency **Travel To:** Capital/Return
Trip Details:



Date	Expenses	Amount
May 27, 2018	8(km)	\$4.32
May 31, 2018	8(km)	\$4.32
May 27, 2018	Dinner Only	\$36.00
May 29, 2018	MLA Per Diem - Victoria	\$61.00
May 30, 2018	MLA Per Diem - Victoria	\$61.00
May 31, 2018	Airfare - oneway	\$255.15 ✓
May 31, 2018	MLA Per Diem - Victoria	\$61.00
Total Payable		\$482.79

Date 31 May 2018

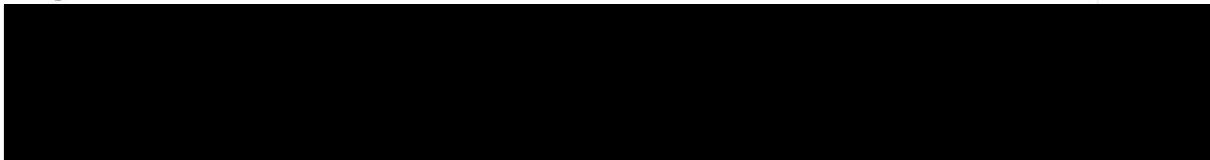
Signature



certified that the amount to be paid is correct, and is in accordance with appropriate statute or other authority for payment

ACCOUNTS OFFICE USE ONLY

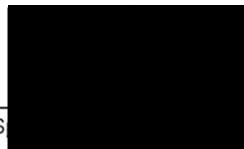
Organization Code Account Code STOB Code Amount



JUN 05 2018

Date _____

Signature _____



S _____ re

From: passengerservices@helijet.com
Sent: Thursday, May 31, 2018
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking: [REDACTED]	
Thursday, May 31, 2018	Invoice #272041
[REDACTED] Victoria Harbour [REDACTED] Vancouver Harbour	FARE-QT private fare-2018 \$243.00
	+ GST \$12.15
35 minutes	Billing \$243.00
	Taxes \$12.15
	Grand Total \$255.15
Confirmed	Fully Changeable / Refundable up to 5pm the day prior to departure.
1 Passengers - Full-Fare . Janet Routledge, Female	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
Corp Account Manager: [REDACTED]	
Add to Calendar	Failure to change 1 hour prior or check-in 20 minutes prior to



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 41131
MLA Name: Routledge, Janet VM150127 **Claim Date:** May 13, 2018
Constituency: Burnaby North
Type Of Trip: Accompanying Person Travel
Prepared By: [REDACTED]
Claimant Type: Accompanying Person (Family Member)
Travel From: Constituency **Travel To:** Capital/Return
Trip Details:

Date	Expenses	Amount
May 13, 2018	72(km)	\$38.88
May 15, 2018	72(km)	\$38.88
May 13, 2018	Ferry	\$17.20 ✓
Total Payable		\$94.96

Date 31 May 2018

Signature

[REDACTED SIGNATURE]

with appropriate statute or other authority for payment

ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
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[REDACTED ACCOUNTS OFFICE DATA]

Date JUN 05 2018

Signature

Spending

[REDACTED SIGNATURE]

To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard St. West
Victoria BC Canada V8W 0B7

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/13

[REDACTED]

20'	Undersize Vehi	57.50
[REDACTED]	Adult	34.40
1	Reservation Pr	17.00
	Fuel Rebate	2.70-

Total

[REDACTED]

Prepayment 17.00

American Express
***** [REDACTED] 89.20

AUTH 584733 66277659 0010018448 S
00 APPROVED - THANK YOU 025

CHANGE DUE 0.00

CARDHOLDER COPY

TSA 13 May 2018

[REDACTED]

SEE REVERSE SIDE OF TICKET

*A Accompanying
Travel*

*106.20
17.40

88.80*

*AC
Panel Claim*

17.20



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 41061
MLA Name: Routledge, Janet VM150127 **Claim Date:** May 06, 2018
Constituency: Burnaby North
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: Constituency **Travel To:** Capital/Return
Trip Details:

Date	Expenses	Amount
May 06, 2018	8(km)	\$4.32
May 10, 2018	8(km)	\$4.32
May 06, 2018	Airfare	\$241.50 ✓
May 06, 2018	Dinner Only - Victoria	\$36.00
May 07, 2018	Breakfast and Dinner Only-Victoria	\$48.50
May 08, 2018	Breakfast and Dinner Only-Victoria	\$48.50
May 09, 2018	MLA Per Diem - Victoria	\$61.00
May 10, 2018	Airfare	\$241.50 ✓
May 10, 2018	MLA Per Diem - Victoria	\$61.00
Total Payable		\$746.64

Date 10 May 2018

Signature _____

[REDACTED]
 Routledge, Janet VM150127
*certified that the amount to be paid is correct, and is in accordance
 with appropriate statute or other authority for payment*

ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
[REDACTED]			

Date **MAY 14 2018**

Signature _____

Spe _____

From: passengerservices@helijet.com
Sent: Thursday, May 10, 2018 10:11 AM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking [REDACTED]	
Sunday, May 6, 2018	Invoice #237423
[REDACTED] Vancouver Harbour	FARE-QT private fare-2017 \$230.00
[REDACTED] Victoria Harbour	+ GST \$11.50
35 minutes	Billing \$230.00
Confirmed	Taxes \$11.50
1 Passengers - Off-Peak	Grand Total \$241.50
Janet Routledge, Female	American Express \$241.50
Corp Account Manager [REDACTED]	Date / Time May 6, 2018 @ [REDACTED]
Add to Calendar	Summary #**** * [REDACTED]
	Expiration [REDACTED]
	Authorization 167859
	Fully Changeable / Refundable up to 5pm the day prior to

From: [REDACTED]
Sent: Friday, May 11, 2018 3:27 PM
To: [REDACTED]
Subject: FW: Thank you for choosing to take off with Helijet!

Here is Janet's flight for the 10th



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # [REDACTED]

Name [REDACTED]

Company

B.C. Govt - Leg Assistant

Booking

Thursday, May 10, 2018

Victoria Harbour
Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Janet Routledge, Female

Invoice #237424

FARE-QT private fare-2017 \$230.00

+ GST \$11.50

Billing \$230.00

Taxes \$11.50

Grand Total \$241.50

American Express \$241.50

Date / Time

May 10, 2018 @ [REDACTED]

Corp Account Manager: [REDACTED]

Add to Calendar

Summary	#**** * [REDACTED]
Expiration	[REDACTED]
Authorization	129494

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 41132
MLA Name: Routledge, Janet VM150127 **Claim Date:** May 13, 2018
Constituency: Burnaby North
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: Constituency **Travel To:** Capital/Return
Trip Details:



Date	Expenses	Amount
May 13, 2018	Dinner Only - Victoria	\$36.00
May 13, 2018	Ferry	\$88.80 ✓
May 14, 2018	Breakfast and Dinner Only-Victoria	\$48.50
May 15, 2018	Breakfast and Dinner Only-Victoria	\$48.50
May 16, 2018	MLA Per Diem - Victoria	\$61.00
May 17, 2018	Airfare - oneway	\$241.50 ✓
May 17, 2018	Breakfast and Dinner Only-Victoria	\$48.50
Total Payable		\$572.80

Date 17 May 2018

Signature [REDACTED]
 Routledge, Janet VM150127
certified that the amount to be paid is correct, and is in accordance with appropriate statute or other authority for payment

ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
[REDACTED]			

Date MAY 22 2018

Signature [REDACTED]
 Signature

From: passengerservices@helijet.com
Sent: Thursday, May 17, 2018 12:06 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking [REDACTED]	
Thursday, May 17, 2018	Invoice #237426
[REDACTED] Victoria Harbour	FARE-QT private fare-2017 \$230.00
[REDACTED] Vancouver Harbour	+ GST \$11.50
35 minutes	Billing \$230.00
Confirmed	Taxes \$11.50
1 Passengers - Full-Fare	Grand Total \$241.50
Janet Routledge, Female	Fully Changeable / Refundable up to 5pm the day prior to departure.
Corp Account Manager: [REDACTED]	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
Add to Calendar	Failure to change 1 hour prior or check-in 20 minutes prior to

To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/13
RESERVATION-
CONF:
RES:

20'	Undersize Vehi	57.50
1	Adult	17.00
	Reservation Pr	
	Fuel Rebate	2.70-

Total

Prepayment

American Express

AUTH 584733 6627659 0010018440 S

00 APPROVED - THANK YOU 025

CHANGE DUE 0.00

*A Accompanying
Travel.*

Panel Claim

*17
88.80*

88.80

CARDHOLDER COPY
TSA 13 May 2018

SEE REVERSE SIDE OF TICKET

*Waiting for
2nd Ferry
Receipt for
Accom. Travel*

FEES

The registration fee is \$350 per delegate and \$200 per accompanying person age 19 and older.

Registration fees can be paid by cheque and made payable to the **Receiver General of Canada**. Cheques should be sent to the following address:

Attn: [REDACTED] Finance Officer
International and Interparliamentary Affairs Directorate
Parliament of Canada
131 Queen Street, room 05-21
Ottawa, Ontario
K1A 0A6

REGISTRATION AND INFORMATION DESK

The Conference Secretariat will run a registration and information desk at The Westin Ottawa, which will be open during the following hours:

- 22 July: [REDACTED] to [REDACTED]
- 23 July: [REDACTED] to [REDACTED]
- 24 July: [REDACTED] to [REDACTED]

SECURITY

Upon registration, delegates will be issued an ID badge for security purposes. Delegates are requested to wear their badges in a visible manner at all times during official program events. All lost badges must be reported as soon as possible at the Registration and Information Desk.

Delegates are also requested to carry a valid government-issued photo ID with them at all times during the conference.

TRANSPORT

Delegates are responsible for all travel arrangements and shall cover all related costs. Please note that delegates are also responsible for their transport between the airport and the official hotel. The conference venue is located at the official hotel. The Conference Secretariat will provide transportation during the Conference for all off-site events, including the Excursion Day on Wednesday, July 25.