

Action Plan and Progress Assessment (APPA) for the implementation of audit recommendations from the OAG- Prepared for the Select Standing Committee of Public Accounts
Attention: Shirley Bond, Chair and Mitzi Dean, Deputy Chair of the Select Standing Committee on Public Accounts

An Audit of the Contract for the Family Maintenance Enforcement Program Released August 2017

<http://www.bcauditor.com/pubs>

PAC Meeting Plan¹ 01/17/18

Prepared by: Chris Beresford, Ministry of Attorney General

Reviewed by: Richard Fyfe, Q.C.

1st APPA Update 24/02/19

Prepared by: Chris Beresford, Ministry of Attorney General

Reviewed by: Richard Fyfe, Q.C.

2nd APPA Update [03/03/20]

Prepared by: Chris Beresford, Ministry of Attorney General

Reviewed by: Richard Fyfe, Q.C.

Rec. # Accepted? Yes / No ²	OAG Recommendations	Actions Planned & Target Date(s) ³	Assessment of Progress to date ⁴ and Actions Taken ⁵ (APPA update)
1 Yes	Use a procurement specialist, who is independent of the Justice Services Branch, to lead, plan and carry out the upcoming procurement for the contract for the FMEP	Use an independent procurement specialist to lead, plan and carry out the upcoming procurement for the contract for FMEP. Target Date: August 2017	Progress Assessment: Fully implemented Actions Taken & Discussion: Independent advice and services has been obtained by the Ministry. This service is no longer delivered under contract.

¹ The audited organization will be required to present their initial action plan at this meeting (i.e. First three columns completed for each OAG recommendation included in the audit report)

² For each recommendation, the audited organization should state whether or not they have accepted the recommendation and plan to implement it fully by typing either “Yes” or “No” under the number of the recommendation.

³ Target date is the date that audited organization expects to have “fully or substantially implemented” the recommendation. If several actions are planned to implement one recommendation, indicate target dates for each if they are different.

⁴ The Select Standing Committee on Public Accounts (PAC) will request that the audited organization provide a yearly update (i.e. completed “Assessment of Progress and Actions Taken” column) until all recommendations are fully implemented or otherwise addressed to the satisfaction of the PAC. This is for the APPA update.

⁵ This action plan and the subsequent updates have not been audited by the OAG. However, at a future date that Office may undertake work to determine whether the entity has implemented the recommendations. The results of that work will be reported in a separate report prepared by the OAG.

Please provide your email response to:

Email: Comptroller General’s Office of the Government of British Columbia Comptroller.General@gov.bc.ca

Cc email to: the Office of the Auditor General of British Columbia actionplans@bcauditor.com

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Rec. # Accepted? Yes / No ²	OAG Recommendations	Actions Planned & Target Date(s) ³	Assessment of Progress to date ⁴ and Actions Taken ⁵ (APPA update)
2. Yes	Direct the procurement specialist to address previous audit recommendations when they assess service delivery options and potential contract terms.	The independent procurement specialist has been provided with previous audit recommendations and will address these recommendations in the assessment of service delivery options and potential contract terms. Target Date: August 2017	Progress Assessment: Fully implemented Actions Taken & Discussion: Independent advice was obtained by the Ministry. This service is no longer delivered under contract.
3. Yes	Establish procedures to ensure the Ministry's Chief Financial Officer and legal counsel review and confirm that non-standard forms of contract for significant programs have met the requirements of policy and are consistent with the objectives of policy.	The review of ministry significant contracts has been completed. For all contracts reviewed, the standard form of contract was used. Target Date: March 2018	Progress Assessment: Fully implemented Actions Taken & Discussion: Review completed.

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Rec. # Accepted? Yes / No ²	OAG Recommendations	Actions Planned & Target Date(s) ³	Assessment of Progress to date ⁴ and Actions Taken ⁵ (APPA update)
4. Yes	Develop guidance for program managers regarding when to evaluate contractor performance, as required by policy, in situations where a new procurement is initiated before the existing contract has come to an end.	The Ministry has provided policy guidance in this area. Target Date: March 2018	Progress Assessment: Fully implemented Actions Taken & Discussion: Policy guidance provided
5. Yes	Ensure that executive oversight of significant contracts includes monitoring program management's response to identified risks (e.g. risks identified by ministry legal counsel, ministry or external procurement experts, and senior ministry financial staff).	The Ministry has finalized policy to require that contract risks be identified, and then mitigated and/or monitored. Target Date: March 2018	Progress Assessment: Fully implemented Actions Taken & Discussion: Policy was finalized.

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