

DRAFT MINUTES

LEGISLATIVE ASSEMBLY MANAGEMENT COMMITTEE

Wednesday, November 5, 2014

3:00 p.m.

Douglas Fir Committee Room
Parliament Buildings, Victoria



Members Present: Hon. Linda Reid, MLA (Speaker and Chair); Hon. Michael de Jong, Q.C., MLA; Mike Farnworth, MLA; Eric Foster, MLA; Shane Simpson, MLA; Michelle Stilwell, MLA.

Legislative Assembly Officials Present: Craig James, Clerk of the House; Kate Ryan-Lloyd, Deputy Clerk and Clerk of Committees; Gary Lenz, Sergeant-at-Arms; Hilary Woodward, Executive Financial Officer; Jon Harding, Director, Financial Services.

Others Present: Douglas Horne, MLA; Malcom Gaston, Assistant Auditor General, Office of the Auditor General; Paul Nyquist, Director, Office of the Auditor General.

1. The Chair called the Committee to order at 3:15 p.m.
2. The Speaker read correspondence received from her legal counsel, George Cadman, regarding questions relating to renovations to the Richmond East constituency office.
3. It was agreed that the Committee would amend its agenda to include matters relating to the renovations to the Richmond East Constituency Office and service changes at the Queen's Printer.
4. It was agreed that, on behalf of the Committee, the Government House Leader and the Official Opposition House leader shall draft a letter to the RCMP seeking further information to clarify the status of matters relating to renovations to the Richmond East Constituency Office. It was further agreed that if required, the House Leaders may request the assistance of the Conflict of Interest Commissioner with the drafting of the letter.
5. **Resolved**, that the Committee approve the agenda, as amended. (Michelle Stilwell, MLA)
6. **Resolved**, that the Committee approve the minutes of May 27, 2014, as circulated. (Shane Simpson, MLA)
7. The Sergeant-at-Arms presented a security report, including recommendations to enhance legislative security services in the precinct.
8. **Resolved**, that the Committee approve the installation of a metal detector and X-ray equipment at the Mowat entrance within the next two weeks, or as soon as operationally possible.

(Michael de Jong, Q.C., MLA)

9. **Resolved**, that the Committee approve the installation of new metal detector equipment at the Public Gallery entrances, replacing older equipment. (Michelle Stilwell, MLA)
10. **Resolved**, that the Sergeant-at-Arms consult with key stakeholders in the preparation of 'Guiding Security Principles' for the Legislative Assembly of British Columbia (Eric Foster, MLA).
11. **Resolved**, that the Committee support personal safety training for Members and staff that work in the Legislature in the case of response to an active shooter scenario. (Michael Farnworth, MLA).
12. The Committee recessed from 3:37 – 3:53 p.m.
13. **Resolved**, that the Committee approve the provision of protective vests and uniforms to Legislative Assembly Protective Services staff holding Special Provincial Constable status. (Eric Foster, MLA).
14. **Resolved**, that the Committee approve in principle, subject to future ratification, the proposed creation of a second controlled public access at the main entrance of the Parliament Buildings, including the installation of additional metal detector and x-ray equipment. The Committee will confirm that the creation of a second controlled public access point may proceed upon receipt of acceptable cost estimates and design plans. (Eric Foster, MLA).
15. **Resolved**, that additional Legislative Assembly Protective Services staff who hold the designation as Special Provincial Constable status be equipped and trained on the use of firearms. (Michael de Jong, Q.C., MLA)
16. **Resolved**, that the minutes of the Finance and Audit Committee for July 10 and October 7, 2014 be accepted. (Mike Farnworth, MLA)
17. The Executive Financial Officer provided the Committee with an overview of the report from the Finance and Audit Committee summarizing the meetings of May 13, May 27, July 10, October 7 and October 21, 2014 and providing recommendations for the consideration of the Committee.
18. **Resolved**, that the Committee adopt the recommendation of the Finance and Audit Committee regarding the accounting policy for collections held by not-for-profit organizations. (Shane Simpson, MLA)
19. **Resolved**, that the Committee adopt the recommendation of the Finance and Audit Committee that Members' travel and constituency office receipts, processed from October to December 2014, be released in February 2015, utilizing a report model to be approved by the Finance and Audit Committee. (Michael de Jong, Q.C., MLA)
20. The Deputy Clerk and Clerk of Committees provided the Committee with an overview of the draft *Legislative Assembly Accountability Report, 2013-14*.

21. **Resolved**, that the Committee adopt the *Financial Statements of the Legislative Assembly of British Columbia for the year ended March 31, 2014* as presented today. (Michelle Stilwell, MLA).
22. **Resolved**, that, pursuant to section 5 of the *Legislative Assembly Management Committee Act*, the Committee adopt the *Legislative Assembly Accountability Report, 2013-14* as presented today; and further that a copy of the report be deposited with the Office of the Clerk and that the Speaker present the report to the House at the earliest opportunity. (Mike Farnworth, MLA)
23. The Executive Financial Officer provided the Committee with an update on the Assembly's 2014-15 First and Second Quarter Financial Statements.
24. **Resolved**, that the Committee approve the Assembly's 2014-15 First and Second Quarter Financial results for the period April 1, 2014 – June 30, 2014 (Quarter 1) and April 1, 2014 – September 30, 2014 (Quarter 2) as presented today. (Mike Farnworth, MLA)
25. As previously considered by the Finance and Audit Committee, the Speaker provided the Committee with updated information on a proposed Paramedics Memorial.
26. As previously considered by the Finance and Audit Committee, the Executive Financial Officer provided information on the replacement of the point of sale system in the Dining Room and the planned replacement of metal detectors at the Public Gallery entrances.
27. The Clerk provided the Committee with an update on the following projects and programs: Legislative Assembly Support Programs Accountability Review (LASPAR); Legislative Assembly Vote 1 budget preparations for 2015/16; the internal audit program and business continuity planning.
28. The Speaker advised the Committee that the Space Planning Committee will provide a report to the Finance and Audit Committee on November 18, 2014.
29. The Committee discussed the impact of print service changes at the Queen's Printer. It was agreed that the Finance and Audit Committee would consider a report on the anticipated impact of proposed changes at its November 18 meeting.
30. The Committee adjourned to the call of the Chair at 4:56 p.m.

Honourable Linda Reid, MLA
Speaker and Chair

Craig James
Clerk of the House