

DRAFT MINUTES

LEGISLATIVE ASSEMBLY MANAGEMENT COMMITTEE



Monday, April 27, 2015

3:00 p.m.

Birch Committee Room
Parliament Buildings, Victoria

Members Present: Hon. Linda Reid, MLA (Speaker and Chair); Hon. Michael de Jong, Q.C., MLA; Mike Farnworth, MLA; Eric Foster, MLA; Maurine Karagianis, MLA (for Shane Simpson, MLA); Jackie Tegart, MLA.

Unavoidably Absent: Shane Simpson, MLA

Legislative Assembly Officials Present: Craig James, Clerk of the House; Kate Ryan-Lloyd, Deputy Clerk and Clerk of Committees; Gary Lenz, Sergeant-at-Arms; Hilary Woodward, Executive Financial Officer

Others Present: Douglas Horne, MLA (Deputy Speaker)

1. The Chair called the Committee to order at 3:04 p.m.
2. **Resolved**, that the Committee approve the agenda as circulated (Eric Foster, MLA)
3. In reviewing the draft Legislative Assembly Management Committee minutes of December 10, 2014, the Hon. Michael de Jong, Q.C., MLA, raised the topic of Members' Capital City Living Allowance. The Chair reminded Members that a review of Members' compensation is also due for consideration.
4. **Resolved**, that the Committee approve the minutes of December 10, 2014, as circulated. (Mike Farnworth, MLA)
5. In addressing the topic of Health, Safety and Accessibility of the Parliamentary Precinct, the Speaker noted the circulation of a document titled *Accessibility Review* to the Finance and Audit Committee on Thursday last week. The document, which summarizes recent accessibility enhancements within the precinct, will be provided to Members of the Legislative Assembly Management Committee.
6. The Committee reviewed the Finance and Audit Committee minutes of February 16, 26 and March 12, 201. The Committee discussed the proposed changes to restore the

provincial cenotaph. It was noted that the federal government has agreed to provide up to \$25, 000 in funding to partially defray expenses relating to the overall project cost.

7. **Resolved**, that the minutes of the Finance and Audit Committee for February 16, 26 and March 12, 2015 be accepted. (Hon. Michael de Jong, MLA)
8. The Committee considered the April 24, 2015 report from the Finance and Audit Committee, which provided four recommendations for the consideration of the Committee.
9. The Committee reviewed the presentation titled the *Front Entrance Security Access* and considered proposed changes to install a second controlled access point at the main entrance of the Parliament Buildings
10. **Resolved**, that the Committee approve the estimated cost and implementation plan for the creation of a second controlled access point at the main entrance of the Parliament Buildings, with installation to begin in fall 2015 (after peak summer visits) with completion in early 2016. (Mike Farnworth, MLA)
11. The Committee requested an update on estimated waiting time for visitors to the buildings once the second controlled security access point at the main entrance of the Parliament Buildings is operational.
12. **Resolved**, that the Committee adopt the recommendation of the Finance and Audit Committee to approve the installation of an automated door opener on the south end entrance of the Douglas Fir Committee Room. (Hon. Michael de Jong, MLA)
13. **Resolved**, that the Committee adopt the recommendation of the Finance and Audit Committee to approve the Assembly's 2014-15 Third and Fourth Quarter Financial results for the period October 1, 2014 – December 31, 2014 (Quarter 3) and January 1, 2015 – March 31, 2015 (Quarter 4) as presented today. (Eric Foster, MLA)
14. The Committee considered a draft *Capital Project Review and Approval Policy*.
15. **Resolved**, that the Committee adopt the recommendation of the Finance and Audit Committee regarding the *Capital Project Review and Approval Policy* as presented today. (Mike Farnworth, MLA)
16. The Clerk provided the Committee with an update on various Assembly projects: including the Legislative Library Strategic Review; Website Redesign Project; a renewed business model for the Parliamentary Gift Shop; the re-established Display Advisory Committee; and the Legislative Lights Employee Recognition program.
17. **Resolved**, that the Committee meet *in-camera*. (Hon. Michael de Jong, MLA)

18. The Committee met *in-camera* to discuss the 2015-16 Capital Plan for the Legislative Assembly and a personnel matter from 3:42 pm to 3:59 pm.

19. The Committee adjourned to the call of the Chair at 3:59 p.m.

**Honourable Linda Reid, MLA
Speaker and Chair**

**Craig James
Clerk of the House**