

MINUTES

FINANCE AND AUDIT COMMITTEE

Thursday, April 23, 2015

3:30 p.m.

Birch Room, Room 339

Parliament Buildings, Victoria



Members Present: Hon. Linda Reid, Speaker and Chair; Jackie Tegart, MLA Government Caucus Chair; Mike Farnworth, MLA and Opposition House Leader (substitute for Shane Simpson, MLA); Craig James, Clerk of the House.

Unavoidably absent: Shane Simpson, MLA

Others in attendance: Kate Ryan-Lloyd, Deputy Clerk and Clerk of Committees; Gary Lenz, Sergeant-at-Arms; Hilary Woodward, Executive Financial Officer; Jon Harding, Director, Financial Services; Bruce Perry, Office of the Auditor General; Bill Kessels, Ernst and Young; Melissa Polak, Ernst and Young

1. The Chair called the Committee to order at 3:33 p.m.
2. **Resolved**, that the Committee adopt the agenda as presented. (Jackie Tegart, MLA)
3. **Resolved**, that the Committee adopt the minutes of March 12, 2015 as circulated. (Jackie Tegart, MLA)
4. Under consideration of the Health, Safety and Accessibility of the Parliamentary Precinct, the Speaker circulated a document titled "Accessibility Review" and a project request form for the installation of new automated door openers for the Office of the Speaker and the Douglas Fir Committee Room (south end).
Resolved, that the Committee approve the installation of an automated door opener on the south entrance of the Douglas Fir Room only (Mike Farnworth, MLA)
5. The draft *Internal Audit on Governance Framework* report prepared by Ernst and Young was presented by Bill Kessels, Ernst and Young. The Committee discussed the preliminary recommendations regarding Legislative Assembly governance structure. The internal auditors will return to present a final report at a future meeting on May 14.
7. Bruce Perry, Office of the Auditor General, provided the Committee with an overview of the *Report to the Finance and Audit Committee of the Legislative Assembly Management Committee Review of the Audit Plan for the March 31, 2015 Financial Statements*.
8. The Executive Financial Officer provided the Committee with an update on the 2014/15 Third Quarter Financial Reports on Operating Expenses and Capital Expenditures. The Committee reviewed the 2014/15 Capital Project Status Report as at December 2014 and the 2014/15 Capital Project Status Report as at February 28, 2015.

9. The Committee considered the Finance and Audit Committee decision note regarding Legislative Assembly Capital Project Review and Approval Process.

Resolved, that the Committee recommend the revised capital project review and approval policy to the Legislative Assembly Management Committee for consideration and approval.
(Jackie Tegart, MLA)

Resolved, that the 2015/16 Budget Capital Project Budget Requests be referred to Legislative Assembly Management Committee for consideration and approval (Mike Farnworth, MLA)

10. Committee Members agreed to meet in private with Bruce Perry, Office of the Auditor General.
11. The Committee adjourned to the call of the Chair at 5:01 p.m.

Hon. Linda Reid, MLA
Speaker and Chair

Kate Ryan-Lloyd
Deputy Clerk and Clerk of Committees