

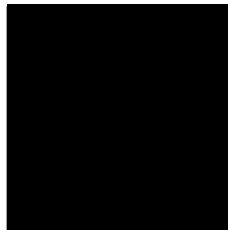

V13033A

| | | | | | |
|--|------------|------------|------------|------------|---------------------------------------|
| Legislative Assembly of BC | | | [Redacted] | | Authorized by (must not be claimant) |
| Travel Expense Form | | | [Redacted] | | authorize the expenditure in this log |
| 2018 CAPA Conference - Quebec City, Quebec | | | [Redacted] | | Branch Expense Authority |
| Claimant | Department | Vendor # | date | sign | [Redacted] |
| Hilary Woodward | [Redacted] | [Redacted] | 21-Dec-18 | [Redacted] | [Redacted] |

| Date of Transaction | Description | | | | Balancing Total | |
|----------------------------|-----------------------------------|------------|---|--------|-----------------|------------|
| 19-Aug-18 | Flight to Quebec City | \$620.68 | ✓ | | \$620.68 | |
| 19-Aug-18 | Baggage Fee | \$26.25 | ✓ | | \$26.25 | |
| 19-Aug-18 | Per diem - Lunch and Dinner Only | \$48.50 | ✓ | | \$48.50 | |
| 19-Aug-18 | Taxi (from Airport to [Redacted]) | \$39.31 | ✓ | | \$39.31 | |
| 20-Aug-18 | Per diem - Full | \$61.00 | ✓ | | \$61.00 | |
| 21-Aug-18 | Per diem - Dinner Only | \$36.00 | ✓ | | \$36.00 | |
| 25-Aug-18 | [Redacted] 5 nights) | \$1,711.65 | ✓ | | \$1,711.65 | |
| 29-Aug-18 | Taxi (from Hotel to Airport) | \$49.20 | ✓ | | \$49.20 | |
| 29-Aug-18 | Flight from Montreal to Victoria | \$312.29 | ✓ | | \$312.29 | |
| 29-Aug-18 | Baggage Fee | \$28.74 | ✓ | | \$28.74 | |
| 29-Aug-18 | Per diem - Full | \$61.00 | ✓ | | \$61.00 | |
| 29-Aug-18 | Airport Parking at [Redacted] | \$120.00 | ✓ | | \$120.00 | |
| TOTAL | | \$3,114.62 | | \$0.00 | \$0.00 | \$3,114.62 |
| [Redacted] GST 3.85% | | \$115.47 | | \$0.00 | \$0.00 | \$115.47 |
| FMR info Sub-total to STOB | | \$2,999.15 | | \$0.00 | \$0.00 | \$2,999.15 |

PER DIEM RATES (Private Accommodation \$30.00/day)
 Full Day \$61.00 | Half Day \$30.50 |
 Breakfast Only \$27.00 | Lunch Only \$27.00 | Dinner Only \$36.00 | Breakfast &
 Lunch Only \$39.50 | Lunch & Dinner Only \$48.50 | Personal vehicle
 use for business allowance \$0.54 per km

Booking Confirmation

Booking Reference: 

Date of issue: 07 Aug, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

 - Depart

Economy - Standard

Sunday
19 Aug, 2018
Victoria
Victoria Intl. (YYJ), BC
Montréal
Trudeau (YUL), QC**4hr38**
Economy V
Operated by: Air Canada | **A319-100** |
 **Wi-Fi**
Air Canada Bistro

Layover in Montréal

2hr12

 **AC**  This flight is operated by Air Canada Rouge. You'll want to [learn more](#) about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Sunday
19 Aug, 2018
Montréal
Trudeau(YUL), QC
Quebec City
Jean Lesage Intl. (YQB), QC**0hr53**
Economy V
Operated by: Air Canada Express -
Jazz | **Q400**
Air Canada Bistro

Total duration

7hr43

Passengers

 **Hillary Woodward**

Seats

Ticket Number





Purchase summary

Visa

 Amount paid: \$620.68
Tax information
 GST/HST no. [REDACTED]
 \$29.56

1 adult

Air Transportation Charges

Base Fare 546.00

Surcharges 23.00

Taxes, fees and charges

Goods and Services Tax - Canada no. [REDACTED] 29.56

Air Travellers Security Charge - Canada 7.12

Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options \$620.68

GRAND TOTAL (Canadian dollars) \$620.68



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

AIR CANADA
AIRPORT FEE RECEIPT

TICKET NO: [REDACTED]

NAME: WOODWARD/HILLARY

DATE OF ISSUE: 19AUG2018

PNR RECLOC: (1a)
ISSUED BY :



| | AMOUNT | TAX | TOTAL |
|-------------------|--------|---------|-------|
| FIRST BAGGAGE FEE | 25.00 | 01.25XG | 26.25 |
| GRAND TOTAL | 25.00 | 01.25 | 26.25 |

YYJ
BAGGAGE FEE

FORM OF PAYMENT: IN CANADIAN DOLLARS
GST/TPS HST/TVH NO. [REDACTED] QST/TVQ NO. [REDACTED]
FEES ARE NON-REFUNDABLE

TAXI COOP QUEBEC TAXI 431
496 2E AVENUE
QUEBEC QC G1L3B1
TAXI 431

TERM # 22719901
INVOICE # 0001001
SEQUENCE # 1000264

CARD [REDACTED]
CREDIT/ VISA D
2018/08/19 [REDACTED]

PURCHASE

AMOUNT \$ 35.10
TIP \$ 4.21
TOTAL \$ 39.31

AUTH#: 091798 B: 0015
HTS#: 20180819223308

OPERATION
APPROVED 000

THANK YOU

VISA CREDIT
AID: A0000000031010
TC: 42597A83ED9699E3
TVR: 0080008000
TSI: F800

CUSTOMER COPY

TAXI
FROM
AIRPORT
TO
HOTEL

MONTREAL TAXI SERVICES
BUREAU 217-8400 CH DE LA
COTE-DE-LIESSE
SAINT-LAURENT, QC H4T1G7
TEL (514) 731-1444

SALE

REF#: 00000002
Batch # 075 SEQ: 0500100100
08/29/18
AFPR CODE [REDACTED]
VISA [REDACTED]

AMOUNT
TIP
TOTAL \$49.20

00 - APPROVED - 001

VISA CREDIT
AID: 00000000031010
TVR: 00 80 00 80 00
TSI: F8 00

MERCI A LA PROCHAINE
V-1812 P-32366
514-295-8337

CUSTOMER COPY

TAXI
FROM
HOTEL
TO
AIRPORT

HILARY WOODWARD
 LEGISLATIVE ASSEMBLY OF BC
 614, GOVERNEMENT STREET
 Victoria, BC
 V8V 1X4
 CAN

No Facture: IN 786093

Date: 25/08/18

Arrivée: 19/08/18

Départ: 25/08/18

Nbre Clients: [REDACTED]

No Chambre: [REDACTED]

| Date | Description | Montant | Q |
|----------|--|---------|---|
| 19/08/18 | Chambre 3.5% [REDACTED] WOODWARD, HILARY | 290.08 | 1 |
| | T.H 3.5% | 7.67 | |
| | TPS [REDACTED] (5%) | 14.88 | |
| | TVQ [REDACTED] (9.975%) | 29.70 | |
| 20/08/18 | Chambre 3.5% [REDACTED] WOODWARD, HILARY | 290.08 | 1 |
| | T.H 3.5% | 7.67 | |
| | TPS [REDACTED] (5%) | 14.88 | |
| | TVQ [REDACTED] (9.975%) | 29.70 | |
| 21/08/18 | Chambre 3.5% [REDACTED] WOODWARD, HILARY | 290.08 | 1 |
| | T.H 3.5% | 7.67 | |
| | TPS [REDACTED] (5%) | 14.88 | |
| | TVQ [REDACTED] (9.975%) | 29.70 | |
| 22/08/18 | Chambre 3.5% [REDACTED] WOODWARD, HILARY | 290.08 | 1 |
| | T.H 3.5% | 7.67 | |
| | TPS [REDACTED] (5%) | 14.88 | |
| | TVQ [REDACTED] (9.975%) | 29.70 | |
| 23/08/18 | Chambre 3.5% [REDACTED] WOODWARD, HILARY | 290.08 | 1 |
| | T.H 3.5% | 7.67 | |
| | TPS [REDACTED] (5%) | 14.88 | |
| | TVQ [REDACTED] (9.975%) | 29.70 | |



25/08/18

Visa

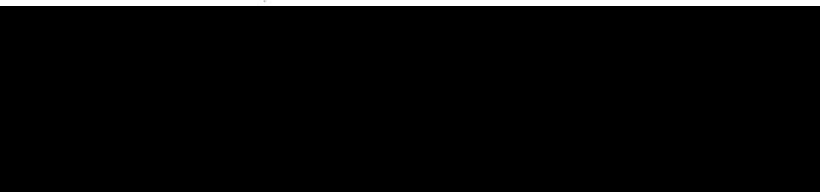
Aut#: 015166/XXXX XXXX XXXX [REDACTED]



X

\$ 1711.65

Signature



HILARY WOODWARD
LEGISLATIVE ASSEMBLY OF BC
614, GOVERNEMENT STREET
Victoria, BC
V8V 1X4
CAN

No Facture: IN 786093

Date: 25/08/18

Arrivée: 19/08/18

Départ: 25/08/18

Nbre Clients: [REDACTED]

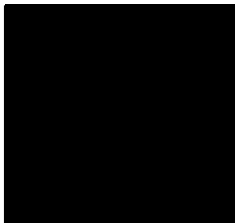
No Chambre: [REDACTED]

| <i>Date</i> | <i>Description</i> | <i>Montant</i> | <i>Q</i> |
|-------------|--------------------------------|----------------|----------|
| | Solde à payer (taxes incluses) | 0.00 | |
| | *** TAXES INCL *** | | |
| | taxe d'hébergement | [REDACTED] | |
| | TPS [REDACTED] (5%) | [REDACTED] | |
| | TVQ [REDACTED] (9.975%) | [REDACTED] | |

X

Signature

Booking Confirmation



Booking Reference: [REDACTED]

Date of issue: 04 Jul, 2018

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- Depart
Economy - Standard

 Wednesday
29 Aug, 2018

 [REDACTED]
Montréal
Trudeau(YUL), QC

 [REDACTED]
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

5hr30
Economy A
Operated by: Air Canada | **A320-200** |
Wi-Fi
Air Canada Bistro

Layover in Vancouver

0hr55

 Wednesday
29 Aug, 2018

 [REDACTED]
Vancouver
Vancouver Intl. (YVR), BC
Terminal M

 [REDACTED]
Victoria
Victoria Intl. (YYJ), BC

0hr31
Economy A
Operated by: Air Canada Express -
Jazz | **Q400**
Air Canada Bistro

Total duration

6hr56

Passengers


 **Hillary** [REDACTED] **Woodward** **Seats**
Ticket Number




Purchase summary

Visa

 Amount paid:
 Tax information
 QST no.
 GST/HST no.

Promotion Code :
 3CZTYQD1 - 10 Percent Discount

Air Transportation Charges

| | |
|------------------------------|--------|
| Base Fare - discount applied | 211.50 |
| Surcharges | 23.00 |

Taxes, fees and charges

| | |
|---|-------|
| Quebec Sales Tax - Canada no. | 27.09 |
| Goods and Services Tax - Canada no. | 13.58 |
| Air Travellers Security Charge - Canada | 7.12 |
| Airport Improvement Fee - Canada | 30.00 |

| | |
|--|---------------------|
| Total airfare and taxes before options (per passenger) | \$312 ²⁹ |
|--|---------------------|

| | |
|----------------------|----|
| Number of passengers | X1 |
|----------------------|----|

| | |
|-------|---------------------|
| Total | \$312 ²⁹ |
|-------|---------------------|

GRAND TOTAL (Canadian dollars)

1 ADULT = \$ 312²⁹



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

AIR CANADA

BAGGAGE FEE RECEIPT/RECU POUR FRAIS DE BAGAGES
MONTREAL YUL TO/A VICTORIA YYJ

| | | |
|--|--|-------|
| HILLARY WOODWARD | | |
| EXCESS BAGGAGE FEE/FRAIS D'EXCEDENT DE BAGAGE (1 piece/bagage) | | 25.00 |
| GST/TPS | | 1.25 |
| ST/TVQ | | 2.49 |
| TOTAL C | | 28.74 |
| [REDACTED] | | |
| TOTAL CAD | | 0.00 |
| [REDACTED] | | |
| TOTAL CAD | | 0.00 |
| [REDACTED] | | |
| EXCESS BAGGAGE FEE/FRAIS D'EXCEDENT DE BAGAGE (1 piece/bagage) | | 25.00 |
| GST/TPS | | 1.25 |



BAGGAGE FEE - RETURN FLIGHT

YYJ
PARKING

(6)

VICTORIA
INTERNATIONAL AIRPORT
LANE: Long Term Exit 1-10

Paid On: 2018/08/29 [REDACTED]
Ticket#: 221235055
Paid: \$ 120.00
GST: \$ 5.71

CC: VISA: [REDACTED]
THANK YOU
Transaction: Approved
GST# [REDACTED]
***** [REDACTED] Swiped

VISA
Purchase 18/08/29 [REDACTED]
Seq# 000039 004
Auth# 041874
APPROVED