



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 36110
MLA Name: Mark, Melanie VM150106 ·HWR **Claim Date:** February 16, 2016
Constituency: Vancouver - Mount Pleasant
Type Of Trip: MLA Travel
Prepared By: [REDACTED]
Claimant Type: Member of Legislative Assembly
Travel From: GVRD **Travel To:** Victoria
Trip Details: to attend Session

Date	Expenses	Amount
February 16, 2016	13(km)	\$6.76
February 18, 2016	13(km)	\$6.76
February 22, 2016	26(km)	\$13.52
February 23, 2016	26(km)	\$13.52
February 24, 2016	26(km)	\$13.52
February 29, 2016	26(km)	\$13.52
March 01, 2016	26(km)	\$13.52
March 02, 2016	26(km)	\$13.52
March 03, 2016	26(km)	\$13.52
February 18, 2016	Taxi	\$10.85 ⁺
February 22, 2016	MLA Per Diem - Victoria	\$61.00
February 22, 2016	Taxi	\$9.25 ⁺
February 23, 2016	MLA Per Diem - Victoria	\$61.00
February 24, 2016	MLA Per Diem - Victoria	\$61.00
February 24, 2016	Taxi	\$9.15 ⁺
February 29, 2016	MLA Per Diem - Victoria	\$61.00
February 29, 2016	Taxi	\$9.25 ⁺
March 01, 2016	MLA Per Diem - Victoria	\$61.00
March 01, 2016	Taxi	\$9.50 ⁺
March 02, 2016	airfare - round trip	\$462.00 ⁺
March 02, 2016	MLA Per Diem - Victoria	\$61.00
March 02, 2016	Taxi	\$9.55 ⁺
March 03, 2016	airfare - round trip	\$462.00 ⁺
March 03, 2016	MLA Per Diem - Victoria	\$61.00

Total Payable **\$1516.71**



From: passengerservices@helijet.com
Sent: March-03-16 12:43 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking 1	
Wednesday, March 2, 2016	Invoice #53260
[REDACTED]	QT private fare \$220.00
[REDACTED] Vancouver Harbour	+ GST \$11.00
[REDACTED] Victoria Harbour	Billing \$220.00
35 minutes	Taxes \$11.00
Confirmed	Grand Total \$231.00
1 Passengers - Full-Fare	Mastercard \$231.00
Melanie Mark	Date / Time March 2, 2016 @ [REDACTED]
Corp Account Manager: [REDACTED]	Summary #**** * [REDACTED]
Add to Calendar	Expiration [REDACTED]
	Authorization 213322

From: passengerservices@helijet.com
Sent: March-02-16 5:35 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED] Name Melanie Mark Company New Democrat Official Opposition

Booking	
Wednesday, March 2, 2016	Invoice #53261 QT private fare \$220.00 + GST \$11.00 Billing \$220.00 Taxes \$11.00 Grand Total \$231.00
[REDACTED] Victoria Harbour Vancouver Harbour 35 minutes Confirmed 1 Passengers - Peak Melanie Mark Corp Account Manager [REDACTED] Add to Calendar	Mastercard \$231.00 Date / Time March 2, 2016 @ [REDACTED] Summary #**** * [REDACTED] Expiration [REDACTED] Authorization 203456

From: passengerservices@helijet.com
Sent: March-03-16 12:41 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # 15697 Name [REDACTED] Company B.C. Govt - Leg Assistant

Booking	
Thursday, March 3, 2016	Invoice #53262
[REDACTED] Vancouver Harbour	QT private fare \$220.00
[REDACTED] Victoria Harbour	+ GST \$11.00
35 minutes	Billing \$220.00
Confirmed	Taxes \$11.00
1 Passengers - Peak	Grand Total \$231.00
Melanie Mark	Mastercard \$231.00
Corp Account Manager [REDACTED]	Date / Time March 3, 2016 @ [REDACTED]
Add to Calendar	Summary #**** * [REDACTED]
	Expiration [REDACTED]
	Authorization 112114

From: passengerservices@helijet.com
Sent: March-03-16 12:35 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # 15697
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking	
Thursday, March 3, 2016	Invoice #53263
[REDACTED] Victoria Harbour	QT private fare \$220.00
[REDACTED] Vancouver Harbour	+ GST \$11.00
35 minutes	Billing \$220.00
Confirmed	Taxes \$11.00
1 Passengers - Peak	Grand Total \$231.00
Melanie Mark	
Corp Account Manager: [REDACTED]	
<u>Add to Calendar</u>	

BLUEBIRD CABS LTD.
CAB 18
2612 QUADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: Y4342463

BATCH#: 863
SHIFT#: 082

Sale

INV#: 000000008
VISA

Chip

SEQ#: 863001001088

Application Label: VISA Desjardins
AID: A0000000031010
TVR:00 00 00 80 00
TSI:F8 00

Amount: \$ 7.35
Tip: \$ 3.50

Total: CAD\$ 10.85

APPROVED 08150
001/00

18-Feb -16

CUSTOMER COPY
VICTORIA'S FIRST CHOICE
THANK YOU!

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240045

**** PURCHASE ****

03-01-2016

Acct # *****
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA

Trace # 1292 Operator 45
Inv. # 45
Auth # 014008 RRN 001432039

Purchase \$7.00
Tip \$2.50
Total \$9.50

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240083

**** PURCHASE ****

02-22-2016

Acct # *****
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA

Trace # 4874 Operator 83
Inv. # 083
Auth # 021820 RRN 001765007

Purchase \$7.25
Tip \$2.00
Total \$9.25

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

www.yellowcabvictoria.com
250-381-2222

BLUEBIRD CABS LTD.

CAB 247
2612 QUADRA ST. 2ND FLOOR
VICTORIA, BC V8T 4E4
250-382-2222

TERM ID: CU342463

BATCH#: 003
SHIFT#: 001

Sale

INV#: 000000034
VISA

Chip

SEQ#: 003001001034

Application Label: VISA Desjardins
AID: A0000000031010
TVR:00 00 00 80 00
TSI:F8 00

Amount: \$ 7.25
Tip: \$ 2.00

Total: CAD\$ 9.25

APPROVED 093910
001/00

V-Code: MATCH Y

NO SIGNATURE REQUIRED

29-Feb -16

MERCHANT COPY
VICTORIA'S FIRST CHOICE
THANK YOU!

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240006

**** PURCHASE ****

02-24-2016

Acct # *****
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA

Trace # 4198 Operator 6
Inv. # 006
Auth # 042010 RRN 001870003

Purchase \$6.65
Tip \$2.50
Total \$9.15

(00) APPROVED-THANK YOU

Retain this copy for your records

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240086

**** PURCHASE ****

03-02-2016

Acct # *****
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA

Trace # 2446 Operator 186
Inv. # 186
Auth # 024031 RRN 001830002

Purchase \$7.55
Tip \$2.00
Total \$9.55

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy



**Members Of The Legislative Assembly
Travel Claim Form**

Claim Number: 36238
MLA Name: Mark, Melanie VM150106 HWR **Claim Date:** March 07, 2016
Constituency: Vancouver - Mount Pleasant
Type Of Trip: MLA Travel

Date	Expenses	Amount
March 15, 2016	Parking	\$40.00
March 16, 2016	airfare - round trip Helijet - return @ 231.00 each way	\$462.00
March 16, 2016	MLA Per Diem - Victoria	\$61.00
Total Payable		\$2563.10

Date 16 Mar 2016

Signature

[Redacted Signature]

Mark, Melanie VM150106 HWR
*certified that the amount to be paid is correct, and is in accordance
with appropriate statute or other authority for payment*

ACCOUNTS OFFICE USE ONLY

Organization Code Account Code STOB Code Amount

[Redacted Accounts Office Use Only Section]

Date 3/21/16

Signature

Spending Authority Signature

[Redacted Spending Authority Signature]

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240021

**** PURCHASE ****

03-03-2016
Acct # ***** C
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA

Trace # 4461 Operator 121
Inv. # 121
Auth # 034045 RRN 001848001

Purchase \$7.25
Tip \$2.00
Total \$9.25

(00) APPROVED-THANK YOU

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records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240074

**** PURCHASE ****

03-07-2016
Acct # ***** C
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA

Trace # 201 Operator 174
Inv. # 174
Auth # 073988 RRN 001822002

Purchase \$7.35
Tip \$2.00
Total \$9.35

(00) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240042

**** PURCHASE ****

03-09-2016
Acct # ***** C
Exp Date **/** Card Type VI
Name:
A0000000031010 VISA

Trace # 4681 Operator 42
Inv. # 042
Auth # 092156 RRN 001845003

Purchase \$7.15
Tip \$2.00
Total \$9.15

(00) APPROVED-THANK YOU

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records
Customer copy

www.yellowcabvictoria.com
250-381-2222

S/bon claim#
36110

AIR - Monday, March 14 2016

[Add To Calendar](#)

WestJet Flight Economy Class

Depart	Vancouver, British Columbia Weather Vancouver Intl, MAIN	Arrive	Terrace, British Columbia Terrace Airport	Weather
	Monday, March 14 2016		M Monday, March 14 2016	

Duration: 1 hour(s) and 33 minute(s) Non-stop
Status: Confirmed - WestJet Booking Reference: [REDACTED]
Equipment: De Havilland DHC-8-400 Dash 8Q
Operated By: WESTJET ENCORE
 OPERATED BY WESTJET ENCORE
Online Check In: Available 24 hours prior - [click here](#)
Baggage Allowance: NIL

Remarks: SEAT SELECTION FOR THIS FLIGHT IS EITHER BY ONLINE CHECK IN OR AIRPORT CHECK IN ONLY

CAR - Monday, March 14 2016

[Add To Calendar](#)

National Rent A Car - Compact 2/4 Door - Auto

Pick Up	Terrace Kitimat Arpt 111 4401 Bristol Road Terrace V8G 1P8, BC; Tel: +1 (250) 635-6855	Drop Off	Terrace Kitimat Arpt 111 4401 Bristol Road Terrace V8G 1P8, BC; Tel: +1 (250) 635-6855
	AM Monday, March 14 2016		Tuesday, March 15 2016

Status:	Confirmed - booking reference [REDACTED]			
Rate Plan:	2 Days, 0 Hours	CAD	KM	Extra KM's
	Daily	45.00	200	0.15
	Extra Hour	22.50		
	Extra Day	45.00		
	Mandatory Charges	13.95		
	Approx Total Price	103.95		

ID/CD/FF Number: [REDACTED]

WestJet Flight Economy Class

Depart Terrace, British Columbia Weather **Arrive** Vancouver, British Columbia Weather
 Terrace Airport Vancouver Intl, MAIN TERMINAL
 [REDACTED] Tuesday, March 15 2016 [REDACTED] M Tuesday, March 15 2016

Duration: 1 hour(s) and 35 minute(s) Non-stop
Status: Confirmed - WestJet Booking Reference: [REDACTED]
Equipment: De Havilland DHC-8-400 Dash 8Q
Operated By: WESTJET ENCORE
 OPERATED BY WESTJET ENCORE
Online Check In: Available 24 hours prior - [click here](#)
Baggage Allowance: NIL

Remarks: SEAT SELECTION FOR THIS FLIGHT IS EITHER BY ONLINE CHECK IN OR AIRPORT CHECK IN ONLY

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
WestJet	[REDACTED]	384.00	62.25	22.31	0.00	468.56
						Billed to:
						CXXXXXXXXXXXX [REDACTED]
Service Fee	0076782255	40.00	0.00	2.00	0.00	42.00
						Billed to:
						CXXXXXXXXXXXX [REDACTED]
Totals:		424.00	62.25	24.31	0.00	510.56
Total Credit Card Billing:						510.56
Balance Due:						0.00



Kalua Gas Bar Limited Partnership

P.O. Box 544 Str. Main
Terrace, BC V8G 4B5

#001-011 3/15/2016 17:53:44
Invt#:00385353 Trs#:338057

F#2 25.025 liter @ \$0.999/ 1 liter
Regular \$25.00 3

Net Sales \$25.00
GST Incl'd (\$23.81) \$1.19
Gas Prepaid -\$40.00
TOTAL SALES -\$15.00

SUB TOTAL -\$15.00
Cash -\$15.00

Item count 1

GST# [redacted]
PST# [redacted]
Thank You
Cash Admin

Receipt No: 2313/0605/0005
03/15/16

Pay parking ticket 40.00 \$
03/14/16 [redacted] 03/16/16 [redacted]
Length Of Stay: 2 Days, 00:00
Epan:02995157015011086074255270??
Unit ID: [redacted]

Total Amount 40.00 \$
Net Amount: 31.49 \$
Parking Sales Tax 6.61 \$
GST+ 1.90 \$
Credit Visa 40.00 \$

YUR PARKING

TYPE: PURCHASE
ACCT: VISA \$ 40.00
CARD NUMBER: *****[redacted]
DATE/TIME: 15/03/2016 [redacted]
REFERENCE #: 66251186001121150 C
AUTH #: 054369

VISA Desjardins
A000000031010
000008000F800
VERIFIED BY PIN

01 APPROVED - THANK YOU 027
-- IMPORTANT --
Retain this copy for your records
CUSTOMER COPY



RA # [REDACTED]

Bill Ref# [REDACTED]

Renter Name MELANIE MARK [REDACTED]

3ST/HST [REDACTED]

Rental Location
TERRACE KITIMAT ARPT
#111-4401 BRISTOL ROAD
TERRACE BC V8G1P8

14-MAR-2016 [REDACTED]

PROVINCIAL GOVERNMENT OF BC
Contract ID

Phone (250)635 6855

Return Location
TERRACE KITIMAT ARPT

15-MAR-2016 [REDACTED]

Charges	No	Unit	Price/Unit	Amount
TIME & DISTANCE	2	Days	45.00	90.00 *
FREE MILES/KM - TIME & DISTANCE	400	M/Kms		0.00 *
CONCESSION RECOUP FEE 11 PCT			81.08	0.00 *
PVRT BC 1.50/DAY	2	Days	1.50	3.00 *
VEHICLE LICENSE RECOUP 3.99/DAY	2	Days		0.00 *
CA PST B C @7.000 %			90.00	6.30
CA GOODS/SCV TAX B C @5.000 %			93.00	4.65

Vehicle # [REDACTED]
Model [REDACTED]
Class Driven ICAR
Class Charge CCAR
License# [REDACTED]
State/Province BRITISH COLUMBIA
M/Kms Driven 319
M/Kms Out 35358
M/Kms In 35677

Rate Info

Messages

* Taxable Items
Subject to Audit

Total Charges CAD 103.95

Payments
Master Card [REDACTED]
AUTH: 130013 14-MAR-2016 103.95
Master Card [REDACTED]
AUTH: 130023 14-MAR-2016 315.00

Payment -103.95

Customer Service Number 1-800-468-3334

Amount Due CAD 0.00

From: passengerservices@helijet.com
Sent: March-16-16 12:07 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Travel



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking	
Monday, March 7, 2016	Invoice #56153
[REDACTED] Vancouver Harbour	QT private fare \$220.00
[REDACTED] Victoria Harbour	+ GST \$11.00
35 minutes	Billing \$220.00
	Taxes \$11.00
	Grand Total \$231.00
Confirmed	Mastercard \$231.00
1 Passengers - Peak	Date / Time March 7, 2016 @ [REDACTED]
Melanie Mark	Summary #**** * [REDACTED]
Corp Account Manager: [REDACTED]	Expiration [REDACTED]

From: passengerservices@helijet.com
Sent: March-16-16 12:07 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Travel



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking	
Monday, March 7, 2016	Invoice #56154
[REDACTED]	QT private fare \$220.00
Victoria Harbour	+ GST \$11.00
Vancouver Harbour	
35 minutes	Billing \$220.00
	Taxes \$11.00
	Grand Total \$231.00
Confirmed	Mastercard \$231.00
1 Passengers - Peak	Date / Time March 7, 2016 @ [REDACTED]
Melanie Mark	Summary #**** * [REDACTED]
Corp Account Manager: [REDACTED]	Expiration [REDACTED]

From: passengerservices@helijet.com
Sent: March-16-16 12:08 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Travel



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	[REDACTED]
	Name	[REDACTED]
	Company	B.C. Govt - Leg Assistant

Booking

Wednesday, March 9, 2016

[REDACTED]
Vancouver Harbour
Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Melanie Mark

Corp Account Manager: [REDACTED]

Invoice #56158	
QT private fare	\$220.00
+ GST	\$11.00
Billing	\$220.00
Taxes	\$11.00
Grand Total	\$231.00

Mastercard	\$231.00
Date / Time	March 9, 2016 @ [REDACTED]
Summary	#**** * [REDACTED]
Expiration	[REDACTED]

From: passengerservices@helijet.com
Sent: March-16-16 12:08 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Travel



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking	
Wednesday, March 9, 2016	Invoice #56159
[REDACTED] Victoria Harbour	QT private fare \$220.00
[REDACTED] Vancouver Harbour	+ GST \$11.00
35 minutes	Billing \$220.00
	Taxes \$11.00
	Grand Total \$231.00
Confirmed	Mastercard \$231.00
1 Passengers - Peak	Date / Time March 9, 2016 @ [REDACTED]
• Melanie Mark	Summary #**** * [REDACTED]
Corp Account Manager [REDACTED]	Expiration [REDACTED]

From: passengerservices@helijet.com
Sent: March-16-16 12:09 PM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Travel



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	[REDACTED]
	Name	[REDACTED]
	Company	B.C. Govt - Leg Assistant

Booking

Wednesday, March 16, 2016

[REDACTED]
Vancouver Harbour
Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

• Melanie Mark

Corp Account Manager: [REDACTED]

Invoice #58128	
QT private fare	\$220.00
+ GST	\$11.00
Billing	\$220.00
Taxes	\$11.00
Grand Total	\$231.00
Mastercard	\$231.00
Date / Time	March 16, 2016 [REDACTED]
Summary	#**** * [REDACTED]
Expiration	[REDACTED]

From: passengerservices@helijet.com
Sent: March-16-16 12:09 PM
To: [REDACTED]
Subject: [REDACTED] choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Travel



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # [REDACTED]

Name [REDACTED]

Company

B.C. Govt - Leg Assistant

Booking

Wednesday, March 16, 2016

Invoice #58129

QT private fare

\$220.00

+ GST

\$11.00

Victoria Harbour

Vancouver Harbour

Billing

\$220.00

35 minutes

Taxes

\$11.00

Grand Total

\$231.00

Confirmed

1 Passengers - Full-Fare

Melanie Mark

Corp Account Manager [REDACTED]



Members Of The Legislative Assembly Travel Claim Form

Claim Number: 36271

MLA Name: Mark, Melanie VM150106 HWR **Claim Date:** March 17, 2016

Constituency: Vancouver - Mount Pleasant

Type Of Trip: MLA Travel

Prepared By: [REDACTED]

Claimant Type: Member of Legislative Assembly

Travel From: Vancouver **Travel To:** Victoria

Trip Details:

Date	Expenses	Amount
March 17, 2016	26(km)	\$13.52
March 17, 2016 Helijet	airfare - round trip	\$462.00 ✓
March 17, 2016	MLA Per Diem - Victoria	\$61.00
Total Payable		\$536.52

Date 17 Mar 2016

Signature [REDACTED]

Mark, Melanie VM150106 HWR
certified that the amount to be paid is correct, and is in accordance
with appropriate statute or other authority for payment

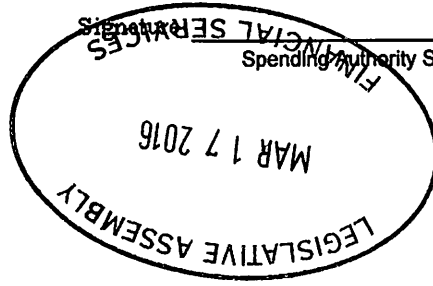
ACCOUNTS OFFICE USE ONLY

Organization Code	Account Code	STOB Code	Amount
-------------------	--------------	-----------	--------

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
------------	------------	------------	------------

Date 3/21/16

Signature [REDACTED]
Spending Authority Signature



From: passengerservices@helijet.com
Sent: March-17-16 11:13 AM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking	
Thursday, March 17, 2016	Invoice #58130
[REDACTED] Vancouver Harbour	QT private fare \$220.00
[REDACTED] Victoria Harbour	+ GST \$11.00
35 minutes	Billing \$220.00
	Taxes \$11.00
	Grand Total \$231.00
Confirmed	Mastercard \$231.00
1 Passengers - Full-Fare	Date / Time March 17, 2016 [REDACTED]
• Melanie Mark	Summary #***** [REDACTED]
Corp Account Manager: [REDACTED]	Expiration [REDACTED]
<u>Add to Calendar</u>	Authorization 111002

From: passengerservices@helijet.com
Sent: March-17-16 11:14 AM
To: [REDACTED]
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	
Account	Customer # [REDACTED]
	Name [REDACTED]
	Company B.C. Govt - Leg Assistant

Booking	
Thursday, March 17, 2016	Invoice #58131
[REDACTED] Victoria Harbour	QT private fare \$220.00
[REDACTED] Vancouver Harbour	+ GST \$11.00
35 minutes	Billing \$220.00
	Taxes \$11.00
	Grand Total: \$231.00
Confirmed	
1 Passengers - Full-Fare	
Melanie Mark	
Corp Account Manager: [REDACTED]	
Add to Calendar	