



LEGISLATIVE ASSEMBLY OF BRITISH COLUMBIA
2016-17 Budget Submission



TABLE OF CONTENTS

Letter from the Clerk of the Legislative Assembly Page 3

Overview Page 5

Operating Budget Page 10

Capital Budget Page 15

Attachments Page 18



November 13, 2015

Hon. Linda Reid
Speaker
Legislative Assembly of British Columbia
Victoria, B.C. V8V 1X4

Dear Madame Speaker:

I am honoured to provide you with the attached budget submission setting out the resources required for the Legislative Assembly of British Columbia for the fiscal year 2016/17, along with the projection for the following three fiscal years. As the Assembly's chief procedural, administrative and financial officer - in effect, its Chief Executive Officer - I have overseen the development of the proposed budget and believe that the 2016/17 budget submission provides the necessary resources to enable the Legislative Assembly to fulfill its legislative, financial and oversight responsibilities for the fiscal years in question.

In keeping with the Legislative Assembly's ongoing commitment to fiscal accountability, I am pleased to advise that our proposed Vote 1 operating budget for the 2016/17 fiscal year remains unchanged at **\$69.565 million**. This represents the third year of no increases to the Legislative Assembly's operating budget and the fifth year of an essentially status quo budget (excluding 2013/14 election costs), despite increasing budget pressures, a growing demand for services and new initiatives.

Following a series of fundamental reforms, operational efficiency reviews and a recent examination of the budget building process, we have successfully identified sufficient internal savings to absorb all anticipated compensation and benefit increases for Legislative Assembly staff and Members, as well as a number of operational and security enhancement related cost pressures – a total impact of approximately \$940,000.

Overall, the composition of the proposed operating budget remains unchanged from prior years. For 2016/17, Legislative Support Services, representing approximately 38% of the total Vote 1 appropriation, has been increased by \$219,000 or 0.8%. Members' Services, representing approximately 52% of the total budget, has decreased by \$204,000 or 0.6% and Caucus Support Services, representing the remaining 10% of the total budget has decreased by \$15,000 or 0.2%. Further details on the year-over-year variances are contained in the attached submission.

Despite maintaining a status quo budget over the past several years, we continue to make significant improvements to service delivery and accountability. Some of the more recent achievements and areas of focus include:

- **Transparency:** Through the issuance of its annual Accountability Report (including audited annual financial statements and a management discussion and analysis) and quarterly posting of Members' compensation and expense reports (including receipts).

- **Financial Administration:** Through strengthened internal controls, a rigorous budget review and approval process, and an internal audit function.
- **Security and Accessibility:** Through updated equipment, processes and training, strategic partnerships with police and intelligence agencies, and enhancements to business continuity and emergency preparedness planning.
- **Technology:** Through the launch of a new Legislative Assembly website, increased use of social media, updated equipment and resources, and digitization of the Legislative Library's information services.

Yet challenges remain. Retrofitting and upgrading existing facilities at the Legislature is a very expensive undertaking, which is why I recently presented a draft 10 Year Capital Plan to the Finance and Audit Committee which proposes a methodical approach to be implemented over a number of years. Such a plan will address not only our infrastructure challenges, but also enhance the accessibility, security and safety of the Parliament Buildings and the Legislative Precinct for years to come.

The 2016/17 Vote 1 capital budget has been built based on the anticipated capital requirements for the upcoming year, including capital projects and anticipated lifecycle replacements. Capital requirements for the upcoming year are projected to decrease from \$2.83 million to **\$2.422 million**, a reduction of \$408,000 or 14.4 per cent. While the budget allows for maintenance of capital, in particular of the Parliament Buildings, it does not address the need for critical structural renovations or upgrades. These items have not been included this year due to budgetary constraints and our commitment to mirror the direction of government, yet they remain significant and time-sensitive and are therefore specifically addressed in the above noted 10 Year Capital Plan.

We would also suggest consideration be given to changing the name of Vote 1 in the *2016/17 Estimates* from Legislation to Legislative Assembly. Approval of this administrative change would more accurately reflect the scope of the Vote and ensure the correct name of our organization is used in all future publications.

I would like to thank the Finance and Audit Committee and the Legislative Assembly Management Committee for their continuing support, and to express my sincere appreciation to the staff of the Legislative Assembly for their significant contributions and ongoing commitment to the organization.

I look forward to discussing the proposed budget with you, and the members of the Finance and Audit Committee and Legislative Assembly Management Committee.

Sincerely,

Craig James
Clerk of the Legislative Assembly

cc. Members of the Legislative Assembly Management Committee
Kate Ryan-Lloyd, Deputy Clerk and Clerk of Committees
Gary Lenz, Sergeant at Arms
Hilary Woodward, Executive Financial Officer

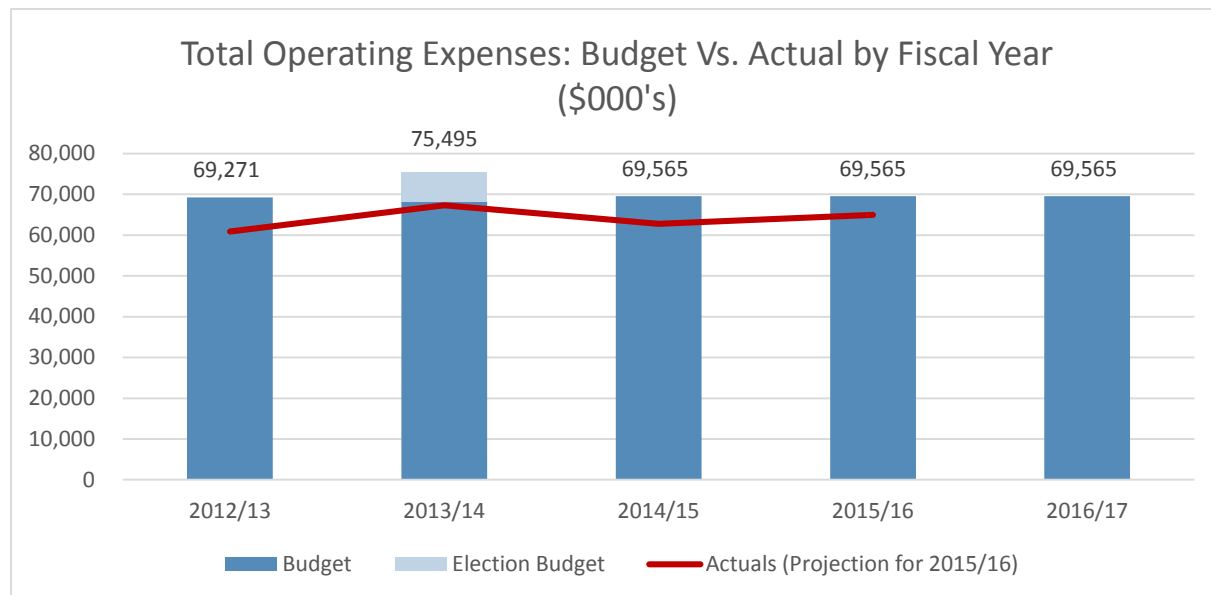


The Legislative Assembly of British Columbia, established under the provincial *Constitution Act*, has four main functions: to legislate; to approve the provincial budget; to scrutinize the executive branch; and to support Members in representing constituents. Members perform these functions individually and collectively through deliberations in the Legislature and in parliamentary committees. Under the leadership of the Clerk, the administrative departments of the Assembly provide the support services required by Members in the performance of their parliamentary duties.

OVERVIEW

2016/17 Operating Budget

As part of its ongoing commitment to fiscal accountability, the Legislative Assembly is proposing a 2016/17 operating budget of **\$69,565,000**. This amount is unchanged from the prior two fiscal years, and is only 0.42% higher than the 2012/13 and 2013/14 budgets (not including 2013/14 election costs).



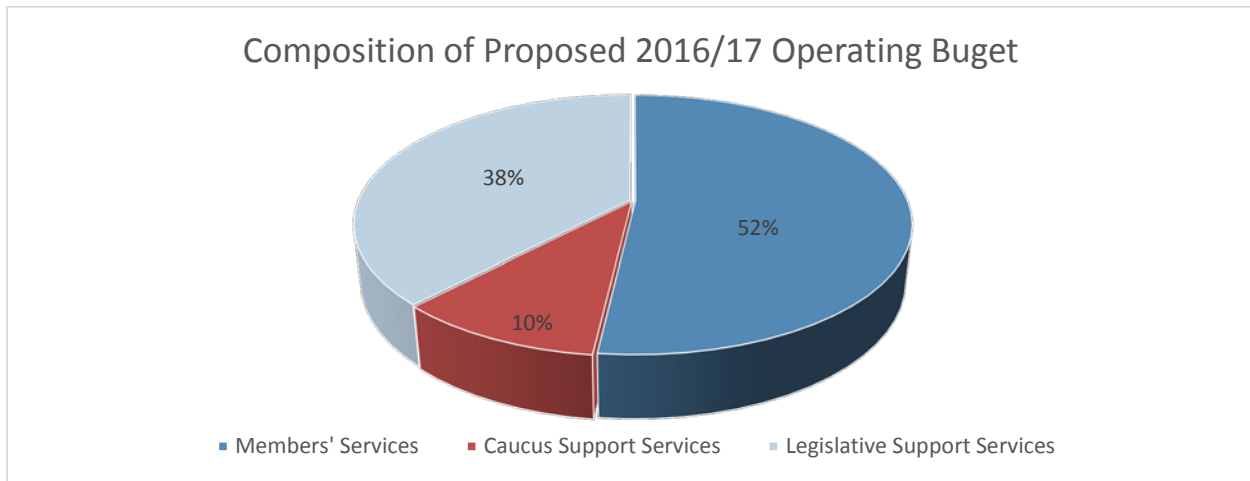
Despite maintaining a relatively unchanged operating budget over the last five years, the Legislative Assembly has continued to make significant improvements to service delivery and accountability as noted below:

- **Transparency:** Through the issuance of its annual *Accountability Report* (including audited annual financial statements and a management discussion and analysis) and quarterly posting of Members' compensation and expense reports (including receipts).
- **Financial Administration:** Through strengthened internal controls, a rigorous budget review and approval process, and an internal audit function.
- **Security and Accessibility:** Through updated equipment, processes and training, strategic partnerships with police and intelligence agencies, and enhancements to business continuity and emergency preparedness planning.
- **Technology:** Through the launch of a new Legislative Assembly website, increased use of social media, updated equipment and resources, and digitization of the Legislative Library's information services.

The 2016/17 budget will be the third year in a row in which the Legislative Assembly has maintained a status quo budget, while managing increasing budget pressures, a growing demand for services and new initiatives. This has been achieved through the identification of operating efficiencies and savings within the Legislative Assembly's current budget, which in turn have been applied to fund a number of pressures and initiatives, including:

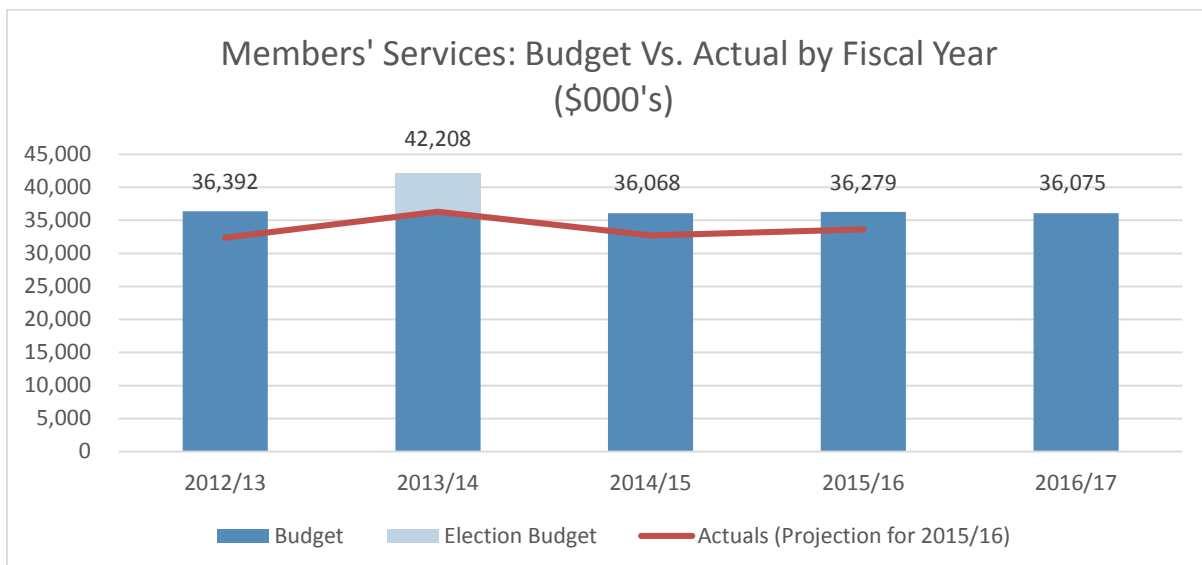
- **Inflation:** Inflation in British Columbia (based on the BC CPI) will have increased by an estimated 4.57% between fiscal 2012/13 and the end of fiscal 2016/17. During this same time period, the Legislative Assembly's budget will have increased by 0.42%.
- **Salaries and Benefits:** The Legislative Assembly's operating budget contains a 1.2% increase to Member salaries totalling \$140,000 including benefits and a proposed 1% increase to Legislative Assembly employee salaries totalling \$230,000 including benefits.
- **Amortization:** Amortization expense is expected to increase by \$400,000 in 2016/17 based on expected capital purchases.
- **Security:** Increased equipment and training related costs totalling more than \$170,000, in addition to increased security expenses incurred in 2015/16.

The following table illustrates the Legislative Assembly's budget allocation; these percentages have remained consistent over the last five years.



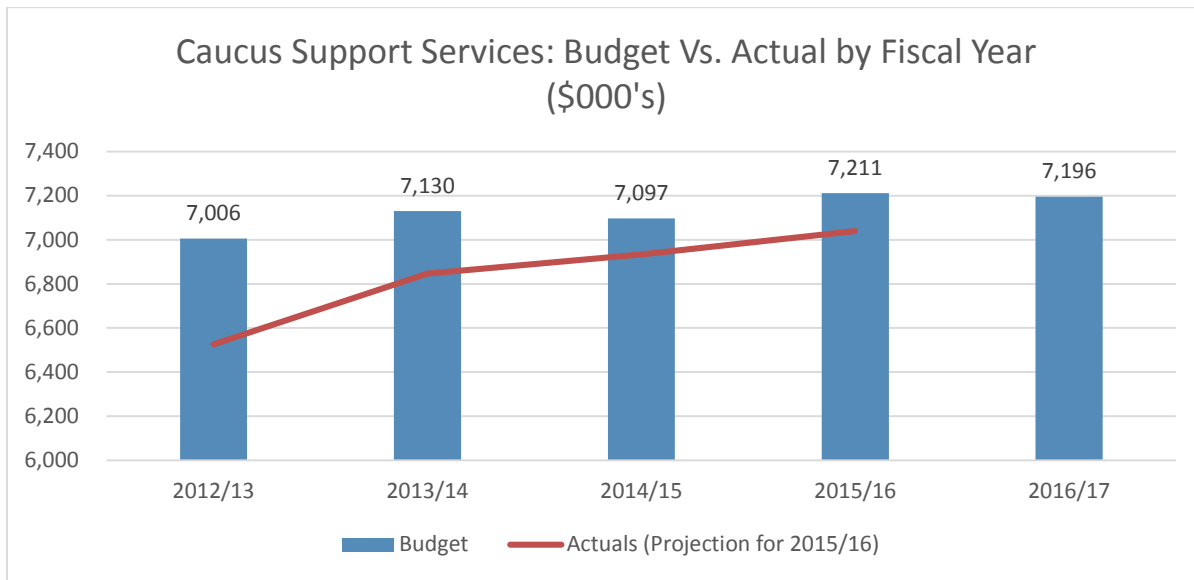
The Member’s Services and Caucus Support Services budgets are based on established funding formulas and fixed allowances and continue to represent 62% of the overall Legislative Assembly budget. Over the past five years, Legislative Support Services’ expenses have averaged approximately 37% to 38% of the total Legislative Assembly budget.

The Legislative Assembly was able to reduce the Members’ Services budget by \$204,000 (0.6%) while funding an estimated increase of 1.2% to Members’ salaries as required under the *Members’ Remuneration and Pensions Act*. These savings were identified through review of the Members’ benefits formula used in building this budget (no changes to actual benefits occurred), and through a 0.11% decrease in the Legislative Assembly’s contribution rate to Members’ pension as directed by the Public Service Pension Board of Trustees. As noted in the chart above, the Members’ Services budget accounts for 52% of the Legislative Assembly’s proposed 2016/17 budget.

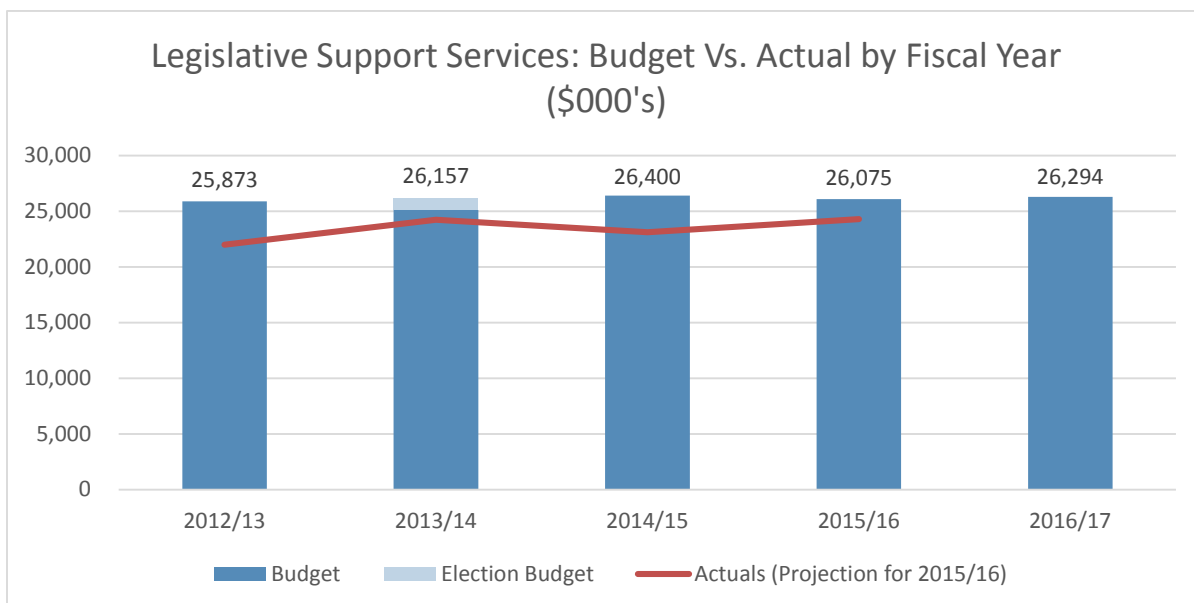




The Caucus Support Services budget is calculated each year using a formula previously approved by LAMC, and represents approximately 10% of the Legislative Assembly’s budget. Under this formula, funding is provided to each Caucus or independent member based on the number of members in that caucus. In 2016/17, the overall Caucus Support Services budget has decreased by \$15,000 (0.2%).



The budget for Legislative Support Services, representing 38% of the total budget, has increased by \$219,000 (0.8%). This increase addresses previous and current year inflationary and foreign exchange pressures, the proposed 1% increase in employee salaries, increased amortization costs, and previously approved security enhancement projects.



LEGISLATIVE ASSEMBLY OF BRITISH COLUMBIA
2016-17 Budget Submission



The proposed increase to the Legislative Assembly Support Services budget would have been larger if not for operational efficiencies and savings identified in the Office of the Clerk, the Office of the Speaker, and the Legislative Library budgets.

2016/17 Capital Budget

The proposed 2016/17 Legislative Assembly budget provides for total capital expenses of **\$2,422,000**. The capital budget has been reduced by 14.4% or \$408,000 as compared to the prior year.

The budget reflects the anticipated capital requirements for the upcoming year, including capital projects and anticipated lifecycle replacements. While the capital budget allows for maintenance of capital, in particular in the Parliament Buildings, it does not allow for any major renovations or upgrades. Ongoing deferral of major renovations and upgrades will continue to affect the efficient and safe operation of the Parliament Buildings and the legislative precinct. Although these issues have not been included this year due to budgetary constraints, they remain significant and time-sensitive. An updated 10 year capital plan has been presented to the Finance and Audit Committee for consideration.

2017/18 to 2019/20 Projections

For planning purposes, future operating and capital expense budget projections are based on known and anticipated compensation and inflationary increases, expected election costs (2017/18), and maintenance only assumptions:

Fiscal Year	Operating Expense	Capital Expense
2017/18	\$78,785,000	\$2,604,000
2018/19	\$72,289,000	\$1,943,000
2019/20	\$72,991,000	\$1,835,000

For planning purposes, the 2017/18 budget includes, in addition to an assumed compensation increase for Members and Assembly staff, a further \$7.35 million in election related operating expenses and \$538,000 in election related capital costs. The incremental election related costs are comparable to budgeted election related costs incurred in the 2013/14 fiscal year.

On November 23, 2015, the Legislative Assembly Management Committee approved a proposed increase to Members' constituency office funding and the application of an indexing factor based on the year over year change in the BC CPI, to be implemented after the next provincial general election in May 2017. The estimated impact of the increase is \$1.3 million in 2017/18.



The out year projections are high level planning figures, and will be reviewed and refined annually as part of the budget preparation and approval process.

2016/17 OPERATING BUDGET

Summary of Operating Request:

As shown in Tables 1 and 2 (attached), the 2016/17 Legislative Assembly budget submission provides for total operating expenses of \$69,565,000, which is unchanged from the prior two fiscal years. Recognizing the importance of responding to continued expenditure restraint by government, the proposed budget reflects a commitment to minimizing operational support costs, while continuing to maintain and enhance services.

Operating Request Overview by Sub-Vote (Table 1)

Members Services:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Members' Services	\$36,392,000	\$42,208,000	\$36,068,000	\$36,279,000	\$36,075,000

The budget for Members' Services has decreased by \$204,000 (or 0.6%). This is the net result of a number of adjustments made within this sub-vote:

- A \$94,000 increase to Members' compensation to fund an estimated 1.2% increase as required under the *Members' Remuneration and Pensions Act*.
- An \$11,000 decrease to Members' benefits resulting from a 0.11% decrease in the Legislative Assembly's contribution rate to Members' pension as required by the Public Service Pension Board of Trustees.
- A \$277,000 decrease to the Members' benefits budget to more closely align with the actual historical trend.
- A \$23,000 increase to the Legislative Committees budget to address an anticipated increase in legislative committee activities.
- A \$32,000 net decrease to the Inter-Parliamentary Relations budget to reflect the removal of one-time costs associated with hosting the CPA Canadian Regional Conference, offset in part by the addition of expected costs to host the CPA Youth Parliament in 2016.

LEGISLATIVE ASSEMBLY OF BRITISH COLUMBIA
2016-17 Budget Submission



Caucus Support Services:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Caucus Support Services	\$7,006,000	\$7,131,000	\$7,097,000	\$7,211,000	\$7,196,000

The budget for Caucus Support Services has decreased by \$15,000 (or 0.2%). The Caucus Support Services budget is calculated each year using a formula previously approved by LAMC. Under this formula, funding is provided to each Caucus or independent member based on the number of members in that caucus. Caucuses receive less funding for members who are ministers, because ministers receive a separate budget from their respective ministry.

In 2016/17, while the number of members remains unchanged from the prior fiscal year, there is one additional minister. As a result, the overall Caucus Support Services budget has decreased. This decrease is partially offset by the increase to general salaries, based on the BCGEU master agreement, which also impacts the caucus funding formula. The funding formula itself is unchanged.

Office of the Speaker:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Office of the Speaker	\$421,000	\$380,000	\$420,000	\$418,000	\$382,000

The budget for the Office of the Speaker has decreased by \$36,000 (or 8.6%) as a result of operational efficiencies, planned travel reductions, and a refined calculation of the benefit percentage. These changes more than offset the proposed 1% salary increase.

Clerk of the House:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Clerk of the House	\$1,149,000	\$1,043,000	\$1,130,000	\$1,017,000	\$896,000

The budget for the Clerk of the House has decreased by \$111,000 (or 11.9%) as a result of a reduction of planned internal audit work totaling \$100,000, a refined calculation of the benefit percentage, and other operational efficiencies. These changes more than offset the proposed 1% salary increase.

Clerk of Committees:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Clerk of Committees	\$615,000	\$615,000	\$628,000	\$628,000	\$635,000

LEGISLATIVE ASSEMBLY OF BRITISH COLUMBIA
2016-17 Budget Submission



The budget for the Clerk of Committees increased by \$7,000 (1.1%) as compared to the prior year. This is primarily a result of the proposed 1% salary increase.

Legislative Operations:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Legislative Operations	\$12,612,000	\$13,510,000	\$13,413,000	\$13,161,000	\$13,435,000

The budget for Legislative Operations has increased by \$274,000 (2.1%). The increase is primarily due to the net impact of the following changes:

- An increase in salaries and benefits of \$54,000 resulting from the proposed 1% salary increase, partially offset by savings identified through a refined calculation of the benefits percentage.
- A \$12,000 increase to host the Canadian Association of Parliamentary Administrators conference.
- A \$39,000 increase to fund a part time auxiliary Chef position to ensure continuity of Legislative Dining Room services.
- An expected increase in Dining Room sales resulting in budget savings of \$16,000.
- An addition of 1.15 auxiliary FTE hours to the Parliamentary Education Office to fund additional positions required as a result of security changes to the building. Total impact including benefits is approximately \$59,000.
- An addition of \$90,000 to fund carpet replacement purchases previously accounted for as capital.
- An increase to cover amortization expense of \$137,000 as a result of expected capital purchases. Actual amortization expense is expected to increase by \$400,000, of which over \$263,000 has been funded through internal savings.

The Legislative Assembly has an internal contingency reserve which is used to address unforeseen expenses (see *Risks to Operating Budget* on page 14). This reserve has been reduced from \$373,000 (0.54%) to \$175,000 (0.25%) for 2016/17 to help offset operational funding pressures in Legislative Support Services.

Included in the budget is \$641,000 in recoveries from the Legislative Dining Room, the Parliamentary Gift Shop, and leasing arrangements on the precinct.



Sergeant at Arms:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Sergeant-At-Arms	\$4,695,000	\$4,533,000	\$4,623,000	\$4,862,000	\$5,026,000

The budget for the Sergeant at Arms has increased by \$164,000 (3.4%). The increase is the net result of the following:

- An increase in salaries totaling \$111,000 and a net increase to benefits of \$17,000.
- An increase of \$28,000 to fund additional travel relating to constituency office security reviews, crime prevention conferences, and enhanced security training.
- An increase of \$12,000 for emergency preparedness supplies, satellite phone operating costs, and other minor increases.
- A reduction of \$15,000 due to the purchase of new uniforms in 2015/16.

Hansard:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Hansard	\$4,154,000	\$3,950,000	\$4,015,000	\$3,818,000	\$3,818,000

The budget for Hansard services has not changed in comparison to the prior year. Hansard has identified internal efficiencies which will cover the proposed 1% salary increase.

Legislative Library:

Budget	2012/13	2013/14	2014/15	2015/16	2016/17
Legislative Library	\$2,227,000	\$2,126,000	\$2,171,000	\$2,171,000	\$2,102,000

The budget for the Legislative Library has decreased by \$69,000 (3.2%) in comparison to the prior year as a result of the following:

- A \$54,000 reduction to subscription expenses as identified in the LASPAR review, and a further decrease of \$17,000 to subscription expenses as a result of across the board savings measures.
- An \$11,000 reduction to information system costs as identified in the LASPAR review.
- An increase of \$25,000 to host the 2016 Association of Parliamentary Libraries in Canada conference.
- A net salaries decrease of \$6,000 resulting from operational efficiencies which more than offset the proposed 1% salary increase.

Operating Budget Assumptions:

The 2016/17 operating budget has been built on the following key assumptions:

- Member's salaries and benefits reflect the statutory requirements of the *Members' Remuneration and Pension Act*. (The budget assumes a 1.2% increase based on the year-over-year increase in the BC CPI from August 2014 to August 2015 - the most up to date information available from BCStats at the time the budget was built).
- General salaries for Legislative Assembly employees are proposed to increase 1% effective April 1, 2016.
- Legislative Assembly employee benefits have been based on actual costs incurred over the current and three previous years.
- All positions have been fully funded, including current vacancies.
- There is a net increase of .4 FTEs year over year.
- Caucus budget numbers for government, opposition, and independent Members are based on their current composition and reflect a total of 85 members. The budget assumes that the two vacant ridings will be filled by Members of the same parties of the previous incumbents.
- The size of the Executive Council is unchanged from its current composition.
- Full spring and fall sessions, based on the parliamentary calendar – for a total of 71 sitting days between April 1, 2016 and March 31, 2017.

Operating Budget Risks:

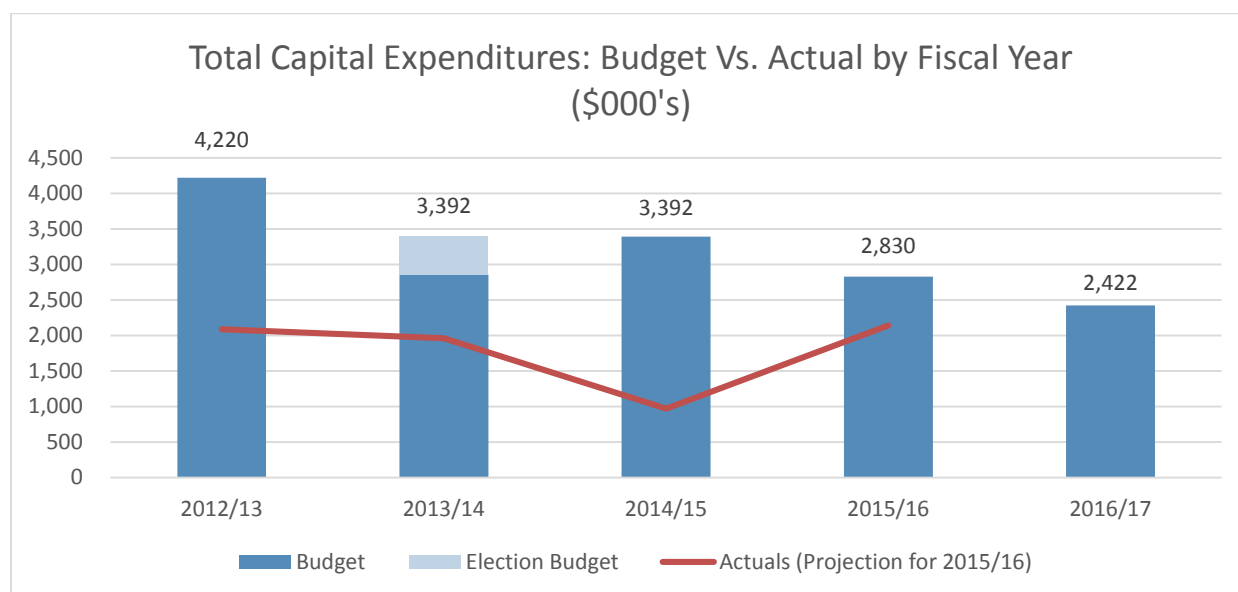
Key risks that may adversely impact the projected operating budget include:

- Additional sitting days beyond the 71 days planned in the parliamentary calendar – or special sessions, emergency, or all night sittings.
- Higher level of parliamentary committee activity than anticipated.
- Unanticipated increases beyond the Legislative Assembly's control, e.g. higher utility costs, printing costs, severance costs, benefits, Members' travel costs, exchange rate and uninsured disasters or incidents.
- Unanticipated major asset maintenance/repairs to the Parliament Buildings or structures within the legislative precinct.

2016/17 CAPITAL BUDGET

Summary of Capital Request:

As shown in Table 3, the total 2016/17 capital budget of \$2,422,000 represents a decrease of \$408,000 or 14.4% from the \$2,830,000 previous year capital budget. The reduction in the 2016/17 capital budget reflects the decision to focus investments on only those essential maintenance and improvement projects necessary for ensuring the efficient and safe operation of the Parliament Buildings.



Summary of Capital Request by Sub-Vote:

Table 3 provides the proposed capital spending by sub-vote, with comparisons to current and prior fiscal years. Only four of the Legislative Assembly’s nine sub votes have a capital budget allocated to them: Caucus Support Services, Legislative Operations, Hansard, and the Legislative Library.

Caucus Support Services

The capital budget for Caucus Support Services remains unchanged at \$54,000 in 2016/17. This allotment is used for furniture, specialized equipment and computer equipment not otherwise supplied by the Legislative Assembly.

Legislative Operations

The capital budget for Legislative Operations has decreased from \$2,362,000 in 2015/16 to \$2,021,000 in 2016/17. The capital budget includes \$390,000 for IT upgrades including replacement of computers, tablets and printers, and server and network upgrades and replacements. It also includes \$340,000 in renovation projects to the Parliament Buildings, \$80,000 in security upgrades, \$66,000 for furniture replacements, \$55,000 for accounting software upgrades, and \$1,000,000 in capital contingencies.

Hansard Services

Capital costs for Hansard Services have decreased from \$406,000 in 2015/16 to \$342,000 in 2016/17. The capital budget includes anticipated lifecycle replacements and upgrades to broadcasting equipment, as well as web-streaming archiving and indexing services.

Legislative Library

Capital costs for the Legislative Library have decreased from \$8,000 in 2015/16 to \$5,000 in 2016/17. The 2016/17 capital request will allow for the purchase of a commercial paper cutter.

Summary of Capital Request by Standard Object of Expenditure:

Table 4 provides the proposed capital spending by standard object of expenditure, with comparisons to current and prior fiscal years. The standard object of expenditure represents a grouping of assets into classes such as office furniture and equipment, computer hardware and software, building improvements, and specialized equipment.

Capital Budget Assumptions:

The capital budget is based on the following key assumptions:

- All major capital projects in excess of \$5,000 are subject to Finance and Audit Committee approval, and those in excess of \$25,000 are subject to Legislative Assembly Management Committee approval prior to proceeding.
- Due to the heritage nature of Parliament Buildings, higher renovation costs are expected for many projects. The importance and symbolism of the Parliament Buildings requires that the quality of renovation and maintenance work be at a high standard.
- Essential capital projects are those necessary for the required upkeep to the building consistent with building code, health and safety risks as identified within the Zeidler report.
- As technological advances unfold, the demand for improved hardware, software and technical infrastructure will be required to meet the needs of Members and staff.

- Major renovation work must be scheduled for non-sitting periods.

Summary of Capital Projects:

A complete listing of capital projects is included in Table 5. Significant 2016/17 capital projects include:

- Mechanical Upgrade for HVAC
- Cenotaph Renovation Project – Phase 2
- Main Flagpole Replacement
- Upgrade Electrical Vault
- Broadcasting Systems Lifecycle Replacement
- Security Camera and Network Upgrades
- Web Streaming Archiving and Indexing
- Uninterrupted Power Supply Replacement for Hansard Services
- Server Upgrades
- PC, Notebooks and Tablets, and Printer Replacement
- Accounting software upgrades

Capital Budget Risks:

Key risks that may adversely impact the projected capital budget include:

- Project cost estimates are inaccurate due to unforeseen or changing costs.
- Timing and length of sittings. Major construction projects may be too disruptive to undertake when the Legislature is sitting and would have to be done in off hours at higher cost.
- Unforeseen or unbudgeted capital maintenance projects.
- Capital acquisitions must adhere to the Legislative Assembly's capital asset threshold policy. Unanticipated events (e.g. foreign exchange rate fluctuations) could result in a change in classification from operating to capital or vice versa.

ATTACHMENTS

- Table 1: Proposed Operating Budget - by Sub-Vote:** In addition to the 2016/17 budget, this table also includes budget to actual comparisons for fiscal years 2013/14 and 2014/15, the budget and forecasted expenses for the current fiscal year (2015/16), and three years of planned budgets to fiscal 2019/20.
- Table 2: Proposed Operating Budget - by Standard Object of Expenditure:** In addition to the 2016/17 budget, this table also includes budget to actual comparisons for fiscal years 2013/14 and 2014/15, the 2015/16 budget, and three years of planned budgets to fiscal 2019/20.
- Table 3: Proposed Capital Budget – by Sub-Vote:** In addition to the 2016/17 budget, this table also includes budget to actual comparisons for fiscal years 2013/14 and 2014/15, the budget and forecasted expenditures for the current year (2015/16), and three years of planned budgets to fiscal 2019/20.
- Table 4: Proposed Capital Budget - by Standard Object of Expenditure:** In addition to the 2016/17 budget, this table also includes budget to actual comparisons for fiscal years 2013/14 and 2014/15, the 2015/16 budget, and three years of planned budgets to fiscal 2019/20.
- Table 5: Capital Projects Summary Listing:** This document lists the Legislative Assembly’s proposed capital projects for 2016/17. Capital projects are grouped and prioritized by branch. To preserve the competitive nature of the tendering process, individual capital project budgets are not included.
- Table 6: Estimates Mock-Up:** This document shows what Vote 1 of the 2016/17 Provincial Estimates will look like. Additions and changes to the wording have been identified for approval.

Legislative Assembly of British Columbia
Proposed Operating Budget - by Sub-Vote
Fiscal Year 2016/17

Table 1

	2013/14		2014/15		2015/16			Requested 2016/17 Budget	% Change from 2015/16	\$ Change from 2015/16	Preliminary 2017/18 Budget	Election Costs	Projected 2017/18 Budget	Projected 2018/19 Budget	Projected 2019/20 Budget
	Budget	Actuals	Budget	Actuals	Budget	Forecast	% Variance								
Members' Services															
Members' Indemnities and Allowances	23,940,000	18,658,395	18,284,000	15,352,700	17,939,000	16,583,942	92%	17,744,000	-1.1%	(195,000)	17,919,000	6,559,000	24,478,000	18,095,000	18,274,000
Members' Constituency Support	17,335,000	16,829,116	16,680,000	16,571,945	17,189,000	15,890,595	92%	17,189,000	0.0%	0	18,563,383	350,000	18,913,000	18,907,000	19,096,000
Legislative Committees	779,000	676,386	894,000	736,793	901,000	901,000	100%	924,000	2.6%	23,000	933,000	0	933,000	942,000	951,000
Interparliamentary Relations	154,000	115,622	210,000	79,438	250,000	250,000	100%	218,000	-12.8%	(32,000)	220,000	0	220,000	222,000	224,000
Total - Members' Services	42,208,000	36,279,519	36,068,000	32,740,876	36,279,000	33,625,537	93%	36,075,000	-0.6%	(204,000)	37,635,383	6,909,000	44,544,000	38,166,000	38,545,000
Caucus Support Services															
Government Caucus Global	3,284,000	2,914,853	3,265,000	3,188,242	3,315,000	3,193,000	96%	3,288,000	-0.8%	(27,000)	3,315,000	0	3,315,000	3,344,000	3,374,000
Official Opposition Caucus Global	3,510,000	3,595,000	2,876,000	3,414,228	2,921,000	2,851,000	98%	2,934,000	0.4%	13,000	2,966,000	0	2,966,000	2,998,000	3,030,000
Leader of the Official Opposition	-	-	617,000	-	631,000	631,000	100%	629,000	-0.3%	(2,000)	629,000	0	629,000	629,000	629,000
Independent Global	336,000	335,925	339,000	330,384	344,000	364,386	106%	345,000	0.3%	1,000	348,000	0	348,000	352,000	356,000
Total - Caucus Support Services	7,130,000	6,845,779	7,097,000	6,932,855	7,211,000	7,039,386	98%	7,196,000	-0.2%	(15,000)	7,258,000	0	7,258,000	7,323,000	7,389,000
Office of the Speaker	380,000	297,012	420,000	328,730	418,000	375,000	90%	382,000	-8.6%	(36,000)	385,000	0	385,000	388,000	391,000
Clerk of the House	1,043,000	983,654	1,130,000	900,393	1,017,000	1,017,000	100%	896,000	-11.9%	(121,000)	902,000	0	902,000	908,000	914,000
Clerk of Committees	615,000	580,687	628,000	592,143	628,000	628,000	100%	635,000	1.1%	7,000	639,000	0	639,000	643,000	647,000
Legislative Operations															
Legislative Documents	263,000	195,504	263,000	192,894	216,000	216,000	100%	213,000	-1.4%	(3,000)	215,000	0	215,000	217,000	219,000
Financial Services	1,014,000	935,188	1,230,000	1,067,276	1,316,000	1,088,774	83%	1,152,000	-12.5%	(164,000)	1,164,000	0	1,164,000	1,176,000	1,188,000
Legislative Dining Room	355,000	363,864	389,000	389,403	385,000	384,709	100%	403,000	4.7%	18,000	407,000	0	407,000	411,000	415,000
Human Resources	407,000	340,686	474,000	402,377	471,000	544,659	116%	634,000	34.6%	163,000	640,000	0	640,000	646,000	652,000
Information Technology	2,339,000	2,039,559	1,688,000	1,673,441	1,891,000	1,848,678	98%	1,891,000	0.0%	0	1,910,000	300,000	2,210,000	1,930,000	1,950,000
Parliamentary Education Office	1,084,000	793,536	1,147,000	1,134,395	1,087,000	1,087,000	100%	1,232,000	13.3%	145,000	1,243,000	15,000	1,258,000	1,254,000	1,265,000
Legislative Internship Program	337,000	299,605	351,000	312,162	351,000	351,000	100%	363,000	3.4%	12,000	366,000	67,000	433,000	369,000	372,000
Legislative Facility Services	3,858,000	3,386,835	4,057,000	3,278,254	3,630,000	3,123,283	86%	3,677,000	1.3%	47,000	3,715,000	0	3,715,000	3,753,000	3,791,000
General Centralized Expenses	3,853,000	4,485,027	3,814,000	3,244,122	3,814,000	3,103,443	81%	3,870,000	1.5%	56,000	3,909,000	50,000	3,959,000	3,948,000	3,987,000
Total - Legislative Operations	13,510,000	12,839,803	13,413,000	11,694,325	13,161,000	11,747,546	89%	13,435,000	2.1%	274,000	13,569,000	432,000	14,001,000	13,704,000	13,839,000
Sergeant-at-Arms	4,533,000	4,362,829	4,623,000	4,435,933	4,862,000	4,848,224	100%	5,026,000	3.4%	164,000	5,075,000	5,000	5,080,000	5,124,000	5,174,000
Hansard	3,950,000	3,360,360	4,015,000	3,571,863	3,818,000	3,676,738	96%	3,818,000	0.0%	0	3,855,000	0	3,855,000	3,892,000	3,930,000
Legislative Library	2,126,000	1,795,962	2,171,000	1,576,526	2,171,000	2,000,000	92%	2,102,000	-3.2%	(69,000)	2,121,000	0	2,121,000	2,141,000	2,162,000
TOTAL - Legislative Support Services	26,157,000	24,220,308	26,400,000	23,099,912	26,075,000	24,292,508	93%	26,294,000	0.8%	219,000	26,546,000	437,000	26,983,000	26,800,000	27,057,000
TOTAL - Operating Expenses	75,495,000	67,345,605	69,565,000	62,773,643	69,565,000	64,957,431	93%	69,565,000	0.0%	0	71,439,383	7,346,000	78,785,000	72,289,000	72,991,000

15/16 vs. 16/17 Budget Comparison by Service Roll-up

	15/16 Budget	16/17 Budget	Variance (%)	Variance (\$)	% of Vote 1 (15/16)	% of Vote 1 (16/17)
Members' Services	36,279,000	36,075,000	-0.6%	(204,000)	52.2%	51.9%
Caucus Support Services	7,211,000	7,196,000	-0.2%	(15,000)	10.4%	10.3%
LA Support Services	26,075,000	26,294,000	0.8%	219,000	37.5%	37.8%
TOTAL	69,565,000	69,565,000	0.0%	-		

Legislative Assembly of British Columbia
Proposed Operating Budget - by Standard Object of Expenditure
Fiscal Year 2016/17

Table 2

Summary by STOB (or Activity)		2013/14		2014/15		2015/16 Budget	Requested 2016/17 Budget	% Change from 2015/16	\$ Change from 2015/16	Preliminary 2017/18 Budget	Election Costs	Projected 2017/18 Budget	Projected 2018/19 Budget	Projected 2019/20 Budget
		Budget	Actuals	Budget	Actuals									
50EA	Base Salaries and Overtime	17,586,214	15,523,537	17,919,000	16,879,481	18,616,000	18,868,000	1.4%	252,000	19,056,000	51,000	19,107,000	19,247,000	19,441,000
51EA	Supplementary Salary Costs	167,000	230,266	192,000	301,001	307,000	323,000	5.2%	16,000	325,000	0	325,000	327,000	329,000
52EA	Employee Benefits	12,044,616	10,408,111	11,403,000	9,291,737	11,564,000	10,883,000	-5.9%	(681,000)	10,990,000	790,000	11,780,000	11,097,000	11,206,000
54EA	Legislative Salaries and Indemnities	15,184,000	9,698,660	10,004,000	9,779,374	10,056,000	10,246,000	1.9%	190,000	10,341,000	5,671,000	16,012,000	10,437,000	10,534,000
57EA	Employee Travel	291,000	560,595	445,000	442,468	516,000	518,000	0.4%	2,000	520,000	9,000	529,000	522,000	524,000
60EA	Professional Services - Operational	853,000	817,793	1,175,000	703,138	1,295,000	902,000	-30.3%	(393,000)	910,000	0	910,000	918,000	926,000
61EA	Professional Services - Advisory	268,000	164,305	134,000	73,318	68,000	92,000	35.3%	24,000	93,000	0	93,000	94,000	95,000
63EA	Information Systems - Operating	2,571,000	2,466,374	1,909,000	1,886,942	2,220,000	2,183,000	-1.7%	(37,000)	2,203,000	350,000	2,553,000	2,223,000	2,243,000
65EA	Office and Business Expenses	2,553,170	2,011,895	2,504,000	1,743,592	2,225,000	2,217,000	-0.4%	(8,000)	2,236,000	105,000	2,341,000	2,256,000	2,276,000
67EA	Informational Advertising and Publications	7,000	24,727	8,000	29,394	8,000	5,000	-37.5%	(3,000)	5,000	0	5,000	5,000	5,000
68EA	Statutory Advertising and Publications	317,000	262,635	353,000	309,384	306,000	304,000	-0.7%	(2,000)	307,000	0	307,000	310,000	313,000
69EA	Utilities, Materials, and Supplies	2,552,000	2,184,344	2,514,000	2,069,874	2,266,000	2,357,000	4.0%	91,000	2,381,000	5,000	2,386,000	2,405,000	2,429,000
70EA	Operating Equipment, Vehicles and Other	25,000	41,235	27,000	19,720	27,000	42,000	55.6%	15,000	42,000	0	42,000	42,000	42,000
73EA	Amortization Expense	1,500,000	1,573,062	1,700,000	1,204,074	1,150,000	1,550,000	34.8%	400,000	1,566,000	0	1,566,000	1,582,000	1,598,000
75EA	Building Occupancy Charges	955,000	830,763	1,132,000	797,577	850,000	744,000	-12.5%	(106,000)	752,000	0	752,000	760,000	768,000
77EA	Grants	0	0	0	0	0	10,000	0.0%	10,000	10,000	0	10,000	10,000	10,000
82EA	Legislative Assembly (Members Only)	18,785,000	20,881,851	18,425,000	17,398,097	18,249,000	18,433,000	1.0%	184,000	19,819,383	350,000	20,169,000	20,175,000	20,377,000
85EA	Other Expenses	384,000	214,920	247,000	449,947	375,000	529,000	41.1%	154,000	530,000	15,000	545,000	532,000	534,000
88EA	Recoveries Within Government	(548,000)	(549,467)	(526,000)	(605,476)	(533,000)	(47,000)	-91.2%	486,000	(47,000)	0	(47,000)	(47,000)	(47,000)
89EA	Recoveries Within Government Reporting Entity	0	0	0	0	0	(1,000)	0.0%	(1,000)	(1,000)	0	(1,000)	(1,000)	(1,000)
9003	Recoveries - Other Miscellaneous Revenue	0	0	0	0	0	(593,000)	0.0%	(593,000)	(599,000)	0	(599,000)	(605,000)	(611,000)
	TOTAL - Operating Expenses	75,495,000	67,345,605	69,565,000	62,773,643	69,565,000	69,565,000	0%	0	71,439,383	7,346,000	78,785,000	72,289,000	72,991,000

Legislative Assembly of British Columbia
Proposed Capital Budget - by Sub-Vote
Fiscal Year 2016/17

Table 3

	2013/14		2014/15		2015/16			Requested 2016/17 Budget	% Change from 2015/16	\$ Change from 2015/16	Preliminary 2017/18 Budget	Election Costs	Projected 2017/18 Budget	Projected 2018/19 Budget	Projected 2019/20 Budget
	Budget	Actuals	Budget	Actuals	Budget	Forecast	% Variance								
Members' Services															
Members' Indemnities and Allowances	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Members' Constituency Support	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Legislative Committees	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Interparliamentary Relations	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Total - Members' Services	-	-	-	-	-	-	0%	-		-	-	-	-	-	-
Caucus Support Services															
Government Caucus Global	-	-	-	-	25,000	25,000	0%	25,000	0.0%	-	25,000	-	25,000	25,000	25,000
Official Opposition Caucus Global	-	-	-	-	25,000	25,000	0%	25,000	0.0%	-	25,000	-	25,000	25,000	25,000
Leader of the Official Opposition	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Independent Global	-	-	-	-	4,000	4,000	0%	4,000	0.0%	-	4,000	-	4,000	4,000	4,000
Total - Caucus Support Services	-	-	-	-	54,000	54,000	100%	54,000	0.0%	-	54,000	-	54,000	54,000	54,000
Office of the Speaker	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Clerk of the House	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Clerk of Committees	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Legislative Operations															
Legislative Documents	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Financial Services	3,000	1,914	10,000	9,350	31,000	31,000	0%	63,000	103.2%	32,000	57,000	-	57,000	62,000	12,000
Legislative Dining Room	20,000	8,918	10,000	16,798	15,000	15,000	0%	30,000	100.0%	15,000	20,000	15,000	35,000	15,000	15,000
Human Resources	-	-	-	1,497	8,000	8,000	0%	5,000	-37.5%	(3,000)	-	-	-	-	-
Information Technology	965,000	712,918	398,000	241,907	498,000	568,194	14%	393,000	-21.1%	(105,000)	229,000	468,000	697,000	236,000	237,000
Public Education and Outreach	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Legislative Internship Program	-	-	-	-	-	-	0%	-	0.0%	-	-	-	-	-	-
Legislative Facility Services	970,342	647,210	1,439,000	297,310	810,000	880,000	9%	530,000	-34.6%	(280,000)	346,000	55,000	401,000	226,000	167,000
General Centralized Expenses	780,505	-	1,090,000	-	1,000,000	156,000	-84%	1,000,000	0.0%	-	1,000,000	-	1,000,000	1,000,000	1,000,000
Total - Legislative Operations	2,738,847	1,370,960	2,947,000	566,862	2,362,000	1,658,194	70%	2,021,000	-14.4%	(341,000)	1,652,000	538,000	2,190,000	1,539,000	1,431,000
Sergeant-at-Arms	39,153	39,153	-	2,461	-	-	0%	-	0.0%	-	-	-	-	-	-
Hansard	611,000	546,317	429,000	400,997	406,000	403,633	-1%	342,000	-15.8%	(64,000)	360,000	-	360,000	350,000	350,000
Legislative Library	3,000	3,023	16,000	-	8,000	24,000	200%	5,000	-37.5%	(3,000)	-	-	-	-	-
TOTAL - Legislative Support Services	3,392,000	1,959,453	3,392,000	970,320	2,776,000	2,085,827	-25%	2,368,000	-14.7%	(408,000)	2,012,000	538,000	2,550,000	1,889,000	1,781,000
TOTAL - Capital Expenditures	3,392,000	1,959,453	3,392,000	970,320	2,830,000	2,139,827	-24%	2,422,000	-14.4%	(408,000)	2,066,000	538,000	2,604,000	1,943,000	1,835,000

15/16 vs. 16/17 Budget Comparison by Service Roll-up					
	15/16 Budget	% of Vote 1	16/17 Budget	Variance (\$)	Variance (%)
Members' Services					
Caucus Support Services	54,000		54,000	-	0.0%
LA Support Services	2,776,000		2,368,000	(408,000)	-14.7%
TOTAL	2,830,000		2,422,000	(408,000)	-14.4%

Legislative Assembly of British Columbia
Proposed Capital Budget - by Standard Object of Expenditure
Fiscal Year 2016/17

Table 4

Branch Budget - 2016/17		2013/14		2014/15		2015/16	Requested	% Change	\$ Change	Preliminary	Election	Projected	Projected	Projected
		Budget	Actuals	Budget	Actuals	Budget	2016/17	from	from	2017/18	Costs	2017/18	2018/19	2019/20
		Budget	Actuals	Budget	Actuals	Budget	Budget	2015/16	2015/16	Budget	Budget	Budget	Budget	Budget
2215	Office Furniture & Equipment	744,000	652,786	555,000	120,920	210,000	260,000	24%	50,000	186,000	70,000	256,000	174,000	171,000
2295/2315	Computer Hardware / Software	977,168	764,482	398,000	446,073	552,000	459,000	-17%	(93,000)	294,000	468,000	762,000	303,000	257,000
2095	Building Improvements	1,653,412	524,765	2,439,000	6,275	1,693,000	990,000	-42%	(703,000)	900,000	0	900,000	900,000	900,000
2175	Specialized Equipment	17,420	17,420	0	397,052	375,000	713,000	90%	338,000	686,000	0	686,000	566,000	507,000
TOTAL - Capital Expenditures		3,392,000	1,959,453	3,392,000	970,320	2,830,000	2,422,000	-14.4%	(408,000)	2,066,000	538,000	2,604,000	1,943,000	1,835,000

LEGISLATIVE ASSEMBLY OF BC
Capital Projects Summary Listing
Fiscal Year 2016/17

Table 5

Project Number	Priority Ranking	Branch	Project Name	Status	Requested 2016/17 Budget
FS-1	1	Financial Services	Dynamics GP - Improved Functionality	Pending	
FS-2	2	Financial Services	Office Furniture	Pending	
					61,000
DR-1	1	Dining Room	Commercial Kitchen Equipment	Pending	
					30,000
IT-1	1	Information Technology	DMZ Upgrade	Pending	
IT-2	2	Information Technology	Disk Storage	Pending	
IT-3	3	Information Technology	PC Replacements	Pending	
IT-4	4	Information Technology	Notebooks and Tablets	Pending	
IT-5	5	Information Technology	Website Enhancements	Pending	
IT-6	6	Information Technology	Network Switches	Pending	
IT-7	7	Information Technology	Server Upgrades	Pending	
IT-8	8	Information Technology	Miscellaneous Purchases	Pending	
IT-9	9	Information Technology	Printers	Pending	
					390,000
LFS-1	1	Legislative Facility Services	Security Network Upgrades	Pending	
LFS-2	2	Legislative Facility Services	Main Flagpole Replacement	Pending	
LFS-3	3	Legislative Facility Services	UPS for Hansard Broadcasting	Pending	
LFS-4	4	Legislative Facility Services	Cenotaph Renovation - Phase II	Pending	
LFS-5	5	Legislative Facility Services	Upgrade Electrical Vault	Pending	
LFS-6	6	Legislative Facility Services	Security Camera Replacement	Pending	
LFS-7	7	Legislative Facility Services	Mechanical Upgrade for HVAC	Pending	
LFS-8	8	Legislative Facility Services	Furniture Inventory Replacement	Pending	
LFS-9	9	Legislative Facility Services	Television Replacement	Pending	
					530,000
CC-1	1	General Centralized Expenses	Contingency	Pending	
					1,000,000
HS-1	1	Hansard - Broadcasting	Broadcasting Systems Lifecycle Replacement	Pending	
HS-2	2	Hansard - Broadcasting	Broadcasting Infrastructure Maintenance and Upgrades	Pending	
HS-3	3	Hansard - Broadcasting	Operational Capital Contingency	Pending	
HS-4	4	Hansard - Broadcasting	Webstreaming Archiving and Indexing	Pending	
HS-5	5	Hansard - Administration	Ergonomic Workplace Upgrades	Pending	
					342,000
GC-1	1	Government Caucus	Office Furniture & Equipment	Pending	
OC-1	1	Official Opposition Caucus	Office Furniture & Equipment	Pending	
IND-1	1	Independents	Office Furniture & Equipment	Pending	
					54,000
HR-1	1	Human Resource Operations	Ergonomic Furniture Requests	Pending	
					5,000
LL-1	1	Library	Commercial Paper Cutter	Pending	
					5,000
	N/A	Various	Capital Projects less than \$5,000	Pending	
					5,000
		Total			2,422,000

LAMC has approved this new name for Vote 1. Previous name was "Legislation"

LEGISLATIVE ASSEMBLY

SUMMARY
(\$000)

	Estimates 2015/16 ¹	Estimates 2016/17
VOTED APPROPRIATION		
Vote 1 - Legislative Assembly.....	69,565	69,565
OPERATING EXPENSES	<u>69,565</u>	<u>69,565</u>
CAPITAL EXPENDITURES²	2,830	2,422
LOANS, INVESTMENTS AND OTHER REQUIREMENTS³	-	-
REVENUE COLLECTED FOR, AND TRANSFERRED TO, OTHER ENTITIES⁴	-	-

NOTES

¹ For comparative purposes, figures shown for 2015/16 operating expenses; capital expenditures; loans, investments and other requirements, and revenue collected for, and transferred to, other entities are restated to be consistent with the presentation of 2015/16 Estimates. Schedule A presents a detailed reconciliation of the restatement of operating expenses and capital expenditures.

² Details of capital expenditures are presented in Schedule C.

³ Details of loans, investments and other requirements are presented in Schedule D.

⁴ Details of revenue collected for, and transferred to, other entities are presented in Schedule E.

These notes are generic for all Estimates documents - generally not applicable for the Legislative Assembly.

LEGISLATIVE ASSEMBLY

SUMMARY - OPERATING EXPENSES BY SUB-VOTE

(\$000)

Estimates
2015/16 **Estimates
2016/17**

VOTE 1 - LEGISLATIVE ASSEMBLY

This vote provides for the operation and administration of the Legislative Assembly and its parliamentary committees; it also includes provisions for Members' and staff compensation, constituency office allowances, caucus support services, Parliament Buildings and precinct maintenance, **the issuance of grants**, and other related costs. Costs may be recovered from ministries, **officers of the legislature, government organizations, and individuals** for services described within this vote.

OPERATING EXPENSES

Members' Services	<div style="border: 1px solid black; background-color: #e0f0e0; padding: 5px; width: fit-content;"> Additional text added this year to better describe the source of our external and internal recoveries </div>	<div style="border: 1px solid black; background-color: #e0e0f0; padding: 5px; width: fit-content;"> Additional text added to enable the possibility of the issuance of grants by the Legislative Assembly </div>	36,279	36,075
Caucus Support Services			7,211	7,196
Office of the Speaker			418	382
Clerk of the House			1,017	896
Clerk of the Committees			628	635
Legislative Operations			13,161	13,435
Sergeant-at-Arms			4,862	5,026
Hansard			3,818	3,818
Legislative Library			2,171	2,102
			<u>69,565</u>	<u>69,565</u>

CAPITAL EXPENDITURES

Legislative Operations	<u>2,830</u>	<u>2,422</u>
	<u>2,830</u>	<u>2,422</u>

As noted above, recoveries have been split into internal and external

GROUP ACCOUNT CLASSIFICATION SUMMARY

GROUP ACCOUNT CLASSIFICATION		
Salaries and Benefits	40,588	40,320
Operating Costs	10,980	10,924
Other Expenses	18,530	18,962
External Recoveries	-	(594)
Internal Recoveries	(533)	(47)
TOTAL OPERATING EXPENSES	<u>69,565</u>	<u>69,565</u>