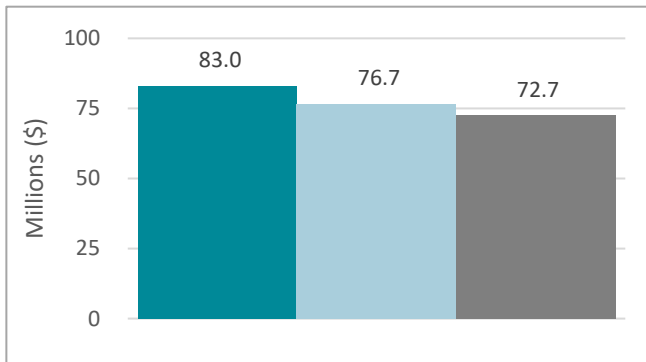
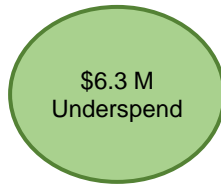


EXECUTIVE FINANCIAL SUMMARY

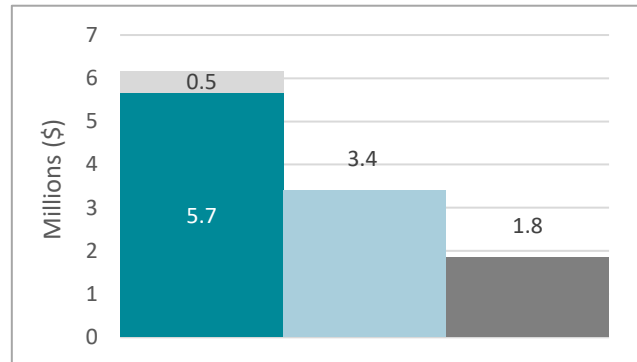
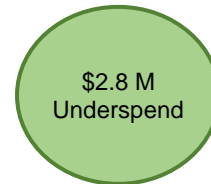
For the period ending March 31, 2020
(Unaudited)



Operating Expenses - Total

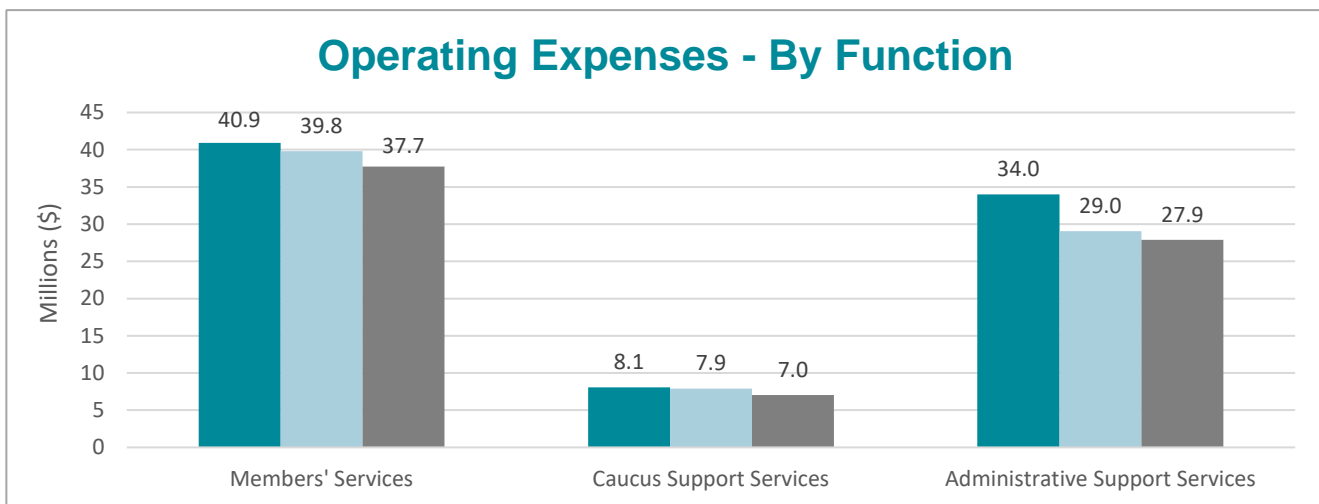


Capital Expenses - Total



■ 2019/20 Budget ■ 2019/20 Actual ■ 2018/19 Actual ■ Contingency Reserve

Operating Expenses - By Function



Members' Services: Savings of \$1.1 million due to lower than anticipated salaries and benefits, Capital City Living Allowance, legal, and constituency office lease costs.

Caucus Support Services: Savings of \$0.2 million due to unfilled vacancies, lower than anticipated advertising and publications, and travel costs.

Administrative Support Services: Savings of \$5.0 million as a result of lower than anticipated operational, salary and benefits and amortization costs, as well as unused contingencies.

2019-20 Operating Expenditures by Function

Department	2019/20 Budget	2019/20 Actual	2018/19 Actual	Budget to Actual Variance		
				\$	%	
Members' Services						
Members' Indemnities	18,815,000	17,488,910	16,829,265	1,326,090	7.0%	Note 1
Members' CO Support	20,130,000	19,798,483	19,128,693	331,517	1.6%	Note 2
Legislative Internship Program	465,000	460,480	431,963	4,520	1.0%	
Parliamentary Committees	1,159,000	1,913,185	1,199,401	(754,185)	-65.1%	Note 3
Interparliamentary Relations	350,000	136,096	160,655	213,904	61.1%	Note 4
Total	40,919,000	39,797,154	37,749,977	1,121,846	2.7%	
Caucus Support Services						
Official Opposition Caucus	4,608,000	4,460,395	3,827,895	147,605	3.2%	Note 5
Government Caucus	2,824,000	2,808,616	2,617,173	15,384	0.5%	
Third Party Caucus	614,000	576,588	587,073	37,412	6.1%	Note 6
Independent - MLA Weaver	36,000	36,191	-	(191)	-0.5%	
Total	8,082,000	7,881,790	7,032,142	200,210	2.5%	
Administrative Support Services						
Office of the Speaker *	503,172	436,264	389,971	66,908	13.3%	Note 7
Office of the Clerk	1,032,000	1,052,880	1,097,973	(20,880)	-2.0%	Note 8
Clerk of Committees	962,000	876,870	884,833	85,130	8.8%	Note 9
Legislative Operations						
Legislative Documents	322,000	213,496	165,922	108,504	33.7%	Note 10
Executive Financial Officer	446,000	294,007	303,170	151,993	34.1%	Note 11
Financial Services	1,357,000	1,170,143	1,183,151	186,857	13.8%	Note 12
Parliamentary Dining Room	631,000	481,730	410,112	149,270	23.7%	Note 13
Human Resource Operations	1,246,000	1,178,753	799,029	67,247	5.4%	Note 14
Information Technology	2,824,000	2,492,305	2,277,516	331,695	11.7%	Note 15
Parliamentary Education Office	1,612,000	1,343,920	1,239,972	268,080	16.6%	Note 16
Legislative Facility Services	3,952,000	3,568,691	3,381,097	383,309	9.7%	Note 17
General Centralized Expenses	4,707,828	3,102,100	4,149,206	1,605,728	34.1%	Note 18
Capital Planning & Development	1,597,000	693,758	217,776	903,242	56.6%	Note 19
Digital Information Office	196,000	113,486	-	82,514	42.1%	Note 20
Sergeant-at-Arms	6,227,000	6,132,818	5,737,308	94,182	1.5%	Note 21
Hansard Services	4,026,000	3,791,296	3,588,402	234,704	5.8%	Note 22
Legislative Library	2,373,000	2,088,930	2,051,244	284,070	12.0%	Note 9
Total	34,014,000	29,031,446	27,876,680	4,982,554	14.6%	
Grand Total						
	83,015,000	76,710,390	72,658,799	6,304,610	7.6%	

* Budget for the Office of the Speaker was increased by \$49 thousand as per LAMC approval on April 9, 2019. This allocation was funded from the contingency funds in the central budget within Legislative Operations, and as a result that budget was reduced by the same amount.

exceeds budget by 5% or more

exceeds budget by less than 5%

Variance Analysis

Members' Services

\$1.1 M 3%

Note 1: (\$1.33M under) MLA salary and benefit costs (\$618 thousand) are lower as a result of fewer than budgeted MLAs with additional salaried positions. Travel contingency funds (\$156 thousand) and smart phone costs and contingency (\$67 thousand) were not required. Remainder is a result of lower than expected Capital City Living Allowance (\$335 thousand) and legal expenses (\$158 thousand).

Note 2: (\$332K under) The amount reflects contingency funds for lease costs that were not used.

Note 3: (\$754K over) Overspend a result of approved unbudgeted LAMC costs (\$625 thousand, of which \$525 thousand was for a settlement payment to the former Representative for Children and Youth and \$100 thousand was related to the Special investigation by Justice McLachlin); legal expenses (\$120 thousand), and higher than anticipated costs related to the work of the Special Committee to Review the Police Complaint Process and its audit of the police complaint process (\$100 thousand) and Children and Youth Consultation (\$48 thousand). These costs are offset by savings in salary and benefits as a result of staff vacancies.

Note 4: (\$214K under) Lower than budgeted Member inter-Parliamentary travel expenses related to participation at conferences, and hosting costs.

Caucus Support Services

\$0.2 M 2%

Note 5: Savings in salary and benefit costs, travel, and advertising and publications; partially offset by an overspend in professional services (\$35 thousand).

Note 6: Lower than expected salaries and benefits expenses.

Administrative Support Services

\$5.0 M 15%

Note 7: Savings in employee benefits, professional services, office and business expenses, legal fees, and unused grants. The Office of the Speaker incurred an additional \$233 thousand in legal costs this fiscal year, this expenditure was charged to the General Centralized Expenses budget.

Note 8: Savings from the temporary vacancy for the Clerk of the House position, reduced professional services and travel costs have partially offset the Parliamentary Counsel position costs and the additional costs incurred for legal matters requiring assistance from external counsel.

Note 9: Lower than expected salaries and benefits due to staff vacancies, and reduced operating costs.

Note 10: Savings in Queen's Printer expenses due to Legislature recess for COVID-19, number and size of Bills, and web upkeep costs being included in new electronic publishing cost model.

Note 11: Lower than expected salary, benefits, and travel costs, as well as internal audit costs not incurred.

Note 12: Lower than anticipated employee travel, employee salary and benefits due to temporary vacancies, information systems, and office and business expenses.

Note 13: Lower than expected salary and benefits, and china purchase discount. Higher than projected Dining Room revenues (\$663k).

Note 14: Lower than expected operating costs due to a change in procurement strategy with regard to the payroll system. Savings offset by overspend in office expenses for furniture that did not meet the capital threshold (\$37 thousand) and additional unbudgeted legal expenditures (\$64 thousand).

Note 15: Lower than expected salary and benefits, employee travel and information systems. Savings offset by overspend in professional services due to web search and VOIP issues.

Note 16: Lower than expected salary and benefit costs (\$168 thousand) and operating expenses (\$48 thousand). Higher than projected Gift Shop sales (\$52 thousand).

Note 17: Unused contingencies, lower than expected salaries and benefits and consulting costs.

Note 18: Unused contingencies and lower than expected amortization and printing costs.

Note 19: Delay in operational spending for planned projects and lower than expected salary and benefit costs due to staff vacancies.

Note 20: Lower than expected salaries and benefits, and savings from Records and Information Management procurement delay.

Note 21: Cost savings in operating expenses (\$248 thousand) and staff vacancies (\$196 thousand) have been offset by salary increases for Protective Services staff and overtime costs (\$350 thousand).

Note 22: Lower than expected salaries and benefits (\$48 thousand) due to vacancies, use of auxiliary staff and less overtime requirements, and reduced operational expenditures (\$173 thousand).

2019-20 Capital Expenditures by Function

	2019/20 Budget	2019/20 Actual	2018/19 Actual	Budget to Actual Variance		
				\$	%	
Members' Services	-	-	-	-	-	
Caucus Support Services	75,000	42,574	42,460	32,426	43.2%	Note 23
Administrative Support Services						
Office of the Speaker	-	-	-	-	-	
Office of the Clerk	10,000	-	-	10,000	100.0%	Note 24
Clerk of Committees	9,000	-	4,784	9,000	100.0%	Note 24
Legislative Operations	5,628,000	2,857,564	1,405,676	2,770,436	49.2%	Note 25
Sergeant-at-Arms	60,000	44,235	128,718	15,765	26.3%	Note 26
Hansard Services	389,000	456,853	262,252	(67,853)	-17.4%	Note 27
Legislative Library	3,000	-	2,049	3,000	100.0%	Note 28
	6,099,000	3,358,652	1,803,480	2,740,348	44.9%	
Total	6,174,000	3,401,227	1,845,940	2,772,773	44.9%	

Note 23: Savings represent funds for the purchase of office furniture that were not required.

Note 24: No capital purchases were required this fiscal year.

Note 25: Variance represents: 1) Delay in Capital Planning and Development projects (\$1,853 thousand) and Financial Services travel claim system (\$64 thousand) planned for completion in Fiscal 19/20, 2) Postponement of the HR and Payroll System (\$200 thousand) and the Procurement and Capital Management accounting module (\$25 thousand), 3) Building and furniture contingency funds (\$503 thousand) and Dining Room equipment contingency (\$47 thousand) not required; 4) Capital budget underspend in Information Technology (\$20 thousand) and Facility Services (\$47 thousand); 5) Capitalization criteria for Parliamentary Education Office tour booking registration system (\$30 thousand) not met; subsequent approval of \$20 thousand for the purchase of a display system and additional listening stations.

Note 26: Savings from funding not required for office furniture and equipment (\$8 thousand) and dispatch room monitors (\$8 thousand).

Note 27: The House Sound Project started in Fiscal 18/19 was approved for additional funding up to \$95 thousand from the Central contingency budget (Legislative Operations) to cover these additional costs at the department level.

Note 28: Savings for the library book trucks which were purchased using operating funds as they did not meet the threshold for capitalization.

For more information regarding this update please contact:

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