

Executive Staff Travel Summary (unaudited)

Paid in the period April 1, 2019 to March 31, 2020 [Note 1]

Executive Staff	Position	In Province	Out of Province	Out of Country	Other Related Expenses	Total Travel Expenses
Note 2, 9	Note 2	Note 3	Note 4	Note 5	Note 6	Note 7, 8, 10
Ennis, Randy	Acting Sergeant-at-Arms	\$ -	\$ -	\$ -	\$ -	\$ -
James, Craig	Clerk	\$ -	\$ -	\$ -	\$ -	\$ -
Lenz, Gary	Sergeant-at-Arms	\$ -	\$ -	\$ -	\$ -	\$ -
Nelson, Greg	Acting Sergeant-at-Arms	\$ -	\$ -	\$ -	\$ -	\$ -
Ryan-Lloyd, Kate	Clerk	\$ 2,830	\$ 3,881	\$ -	\$ 650	\$ 7,361
Woodward, Hilary	Executive Financial Officer	\$ -	\$ 2,143	\$ -	\$ 500	\$ 2,643
Total		\$ 2,830	\$ 6,024	\$ -	\$ 1,150	\$ 10,004

The accompanying notes included below form an integral part of this report.

Note 1 This report provides details of travel costs that have been processed and paid in the period. It does not include travel costs where the travel expense claim has not been submitted for processing, or where the travel claim is in the process of being paid. Due to timing differences, travel costs may not include all credits or reimbursements resulting from travel that is cancelled or subsidized by third party entities.

Note 2 As part of the Legislative Assembly's commitment to accountability and transparency, travel expenses for the Clerk, the Sergeant-at-Arms, the Acting Sergeant-at-Arms, and the Executive Financial Officer are published on a quarterly basis and include fiscal year-to-date totals. The Legislative Assembly's fiscal year is April 1 to March 31.

Note 3 In Province

This expense category is for Legislative Assembly Executive staff travel within the Province. It includes all transportation, accommodation costs, and per diems.

Note 4 Out of Province

This expense category is for Legislative Assembly Executive staff travel outside the Province within Canada. It includes all transportation, accommodation costs, and per diems.

Note 5 Out of Country

This expense category is for Legislative Assembly Executive staff travel out of country. It includes all transportation, accommodation costs, and per diems.

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Note 6 Other Related Expenses

This expense category is for other related travel expenses. These include expenses such as conference registration fees, business travel medical insurance, inoculations, and business meeting expenses incurred while on travel status.

Note 7 Parliamentary Committee Travel

Parliamentary Committee staff travel is not included in this report of Executive staff travel expenses. Further information on committee related travel costs can be found on the *Parliamentary Committee Travel Expense Summary*.

Note 8 The amounts of the total travel expenses by individual shown in this report will in some cases differ from the amounts disclosed in the annual *Public Accounts*. The reason is that conference fees are included in this report but not in the *Public Accounts*, and this report does not include any Parliamentary Committee staff travel expenses.

Note 9 The Clerk and the Sergeant-at-Arms were placed on administrative leave with pay and benefits, on November 20, 2018. The Deputy Clerk and Clerk of Committees was appointed Acting Clerk, and the Deputy Sergeant-at-Arms was appointed Acting Sergeant-at-Arms on November 22, 2018. The Clerk retired on May 16, 2019; the Acting Sergeant-at-Arms retired on May 31, 2019; the Sergeant-at-Arms retired on September 30, 2019. Greg Nelson was appointed Acting Sergeant-at-Arms effective October 8, 2019. Kate Ryan-Lloyd was appointed Clerk on March 2, 2020.

Note 10 As approved by the Legislative Assembly Management Committee on December 6, 2018, redacted travel receipts for the Legislative Assembly Executive Staff positions are posted on the Assembly's website, commencing the period beginning on January 1, 2019.